



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

September 14, 2021

DIVISION MEMORANDUM

No. 25, s. 2021

**PARTICIPANTS TO THE ONLINE ORIENTATION AND WRITESHOP
ON THE CONVERSION OF KINDERGARTEN AND MTB-MLE
SLM'S TO RADIO-BASED LESSONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisor
Select Elementary School Teachers
All Others Concerned
This Division

1. In reference to **RM 496, s. 2021 re Online Orientation and Writeshop on the Conversion of Kindergarten and MTB-MLE SLM'S to Radio-Based Lessons**, this office hereby directs the identified participants to attend the activities stated on the following schedules:

No.	Activity	Date	Participants
1	Online Orientation to Curriculum Contextualization and Process of Conversion of SLMs to Audio Lessons	September 16	IPEd and MTB-MLE Focal Persons, Division LRs, Script Writers, Script Editors, Audio Artist, and Script Validators
2	Walk-through on the SLMs K-3 (MTB-MLE)	Sept. 20-22	Kindergarten – El Salvador and Gingoog City Grade 1 -Beginning Reading Oroquieta City, Ozamis City, Misamis Oriental Grade 2 -MTB-MLE- Camiguin, Tangub, Cagayan de Oro City, LDN and Iligan City Grade 3 MTB-MLE – Malaybalay City, Bukidnon and Valencia City
3	Script Writing, Editing, Quality Assurance	Sept. 23- Oct. 30, 2021	Synchronize/Simultaneous Division activity

CID/gcel





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SCHOOLS DIVISION OF EL SALVADOR CITY

2. These activities are aimed to ensure provision of appropriate supplementary learning materials for Kindergarten to Grade 3 learners with difficulty in reading and coping with the Self-Learning Modules (SLMs)
3. Attached are the List of Participants and the copy of the Regional Memorandum for further details and information.
4. All those who render services during the conduct of the said activities, which may fall on weekends, holidays/special non-working holidays, are entitled to avail of the Compensatory Time Off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 1, s. 2021 (3.2 and 4.8) entitled Policies and Guidelines on Overtime Pay for Government Employees.
5. This Office shall adhere to Equal Opportunity (EOP) in observing all policies and guidelines. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity of any political affiliation.
6. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

Curriculum Kindergarten/ SLMs/ Radio-Based Lessons

CID/geel



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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure No. 1 *Online Orientation and Writeshop on the Conversion of Kindergarten and MTB-MLE SLM'S to Radio-Based Lessons*

**PARTICIPANTS TO THE ONLINE ORIENTATION AND WRITESHOP
ON THE CONVERSION OF KINDERGARTEN AND MTB-MLE
SLM'S TO RADIO-BASED LESSONS**

No.	Name of Participant	Designation	Line of Expertise	Contact No.	Email Address
1	Grace P. Paculba	EPS-LRMDS/ EPS- Kindergarten Designate	Division LR/ Script & Audio Validator/ QA	09173229134	grace.paculba @deped.gov.ph
2	Genevieve E. Lusterio	EPS-Filipino/ MTB-MLE Coordinator	Script & Audio Validator	09778544002	genevieve.luste rio@deped.gov. ph
3	Stella Marie B. Acero	Teacher 1	Script Writer/ Audio Artist	09455517072	stellamarie.ace ro@deped.gov. ph
4	Daisy Lou A. Kaamino	Teacher 1	Script Writer/ Audio Editor	09533595953	daisylou.kaam ino@deped.gov .ph
5	Mary Kris P. Claus	Teacher 1	Script Writer/Audio Editor	09051476544	marykris.claus @deped.gov.ph
6	Wincy T. Razon	Teacher 1	Script Writer/Audio Editor	09661846962	wincy.razon@d eped.gov.ph
7	Maria Delma Y. Pabololot	Teacher 1	Script Writer/Audio Editor	09278291597	mariadelma.pa bololot@deped. gov.ph

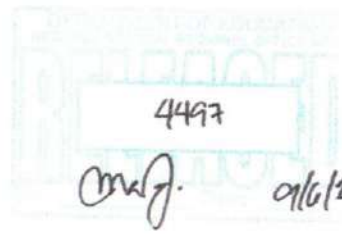
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Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



Office of the Regional Director

September 3, 2021

REGIONAL MEMORANDUM
 No. 496, s. 2021

ONLINE ORIENTATION AND WRITESHOP ON THE CONVERSION OF KINDERGARTEN AND MTB-MLE SLM'S TO RADIO-BASED LESSONS

To: Schools Division Superintendents
 All Others Concerned

1. To ensure provision of appropriate supplementary learning materials for kindergarten to grade 3 learners with difficulty in reading and coping with the Self-learning Modules (SLMs), this Office will conduct an **Online Orientation and Writeshop on the Conversion of K-3 SLMs and Learning Activity Sheets to Audio/Radio-Based Lessons** on the following schedules:

No.	Activity	Date	Participants
1	Online Orientation to Curriculum Contextualization and Process of Conversion of SLMs to Audio Lessons	September 16	IPED and MTB-MLE Focal Persons, Division LRs, Script Writers, Script Editors, Audio Artist, and Script Validators,
2	Walk-through on the SLMs K-3 (MTB-MLE)	Sept. 20-22	Kindergarten -El Salvador, Gingoog City, and Gingoog City
			Grade 1 Beginning Reading Oroquieta City, Ozamis City, Misamis Oriental
			Grade 2 MTB-MLE-Camiguin, Tangub, Cagayan de Oro City, LDN and Iligan City
3	Script Writing, Editing, Quality Assurance	Sept. 23- Oct. 30, 2021	Grade 3 MTB-MLE - Malaybalay City, Bukidnon and Valencia City Synchronize/simultaneous division activity



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2. The participants in this activity shall be selected by the MTB-MLE and IPED divisional focal persons with the following minimum qualifications:

Participants	Qualifications/Functions
Script Writers	Must be identified as fluent speaker of the language or mother tongue of the general community with prior knowledge and engagement in curriculum contextualization or development of self-learning modules (SLMs) for kindergarten to grade 3.
Audio Artist	Must be artistic, creative, dynamic, and proficient in mother tongue language/s and have good voice quality.
Script Validator/QA	Certified LR validator of the division for kindergarten, Grade 1-3 learning modules/RBI/TVI.
Audio Editor	Must have an experience and recently engaged in the development of Radio-based/TVI.
Division LR	Provide standards and technical assistance in the development and production of the LR materials.
IPEd/MTB-MLE Focal Person	Facilitate and supervise the development, validation, production, and utilization of the materials.

3. The divisional focal persons of MTB-MLE and IPED shall submit the list of script writers, validators, audio artists, and audio auditors for both programs to the link provided at the chat group.

4. All who render services during the conduct of the said activity, which may fall on weekends, holidays/special non-working holidays, are entitled to avail of Compensatory Time Off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 1, s. 2015 (3.2 and 4.8) entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees

5. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

ATCH: As stated

To be indicated in the Perpetual Index
under the following subject:

INDIGENOUS PEOPLES EDUCATION (IPEd)

CLMD/jo