



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

29 September 2021

DIVISION MEMORANDUM

No. 384, s. 2021

**ADOBE FOR EDUCATION VIRTUAL SESSION FOR QUALIFIED TEACHING
PERSONNEL TO ACQUIRE FREE ADOBE SOFTWARE LICENSES**

To: **Public Elementary School Heads**
Public Secondary School Heads
All Teaching Personnel
This Division

1. Relative to OUA Memo 00-0921-0193 titled "Adobe for Education Virtual Session for Qualified Teaching Personnel to Acquire Free Adobe Software Licenses", the Information and Communications Technology Service-Educational Technology Unit (ICTS-EdTech), in collaboration with Creative Nation Academy have conducted a free webinar session for public school teachers in relation to preparing the public school teacher to take the Adobe Certified Education (ACE) Level 1.
2. It aims to promote awareness and development of more creatives that will be beneficial not only for classroom instruction but also raising the qualification and professional growth of an individual. **The Department of Education will provide a total of 83,000 Adobe software licenses for qualified school teachers**, who meet the requirements of the program. These teachers will be given a named license under his/her DepEd email address.
3. The activity was streamed already last September 18, 2021; however we can still catch up by going through the recordings. The participants can view the recorded virtual session and accomplish the needed task in the DepEd PD-LMS with URL training.deped.gov.ph.
4. For more details see enclosed OUA Memo 00-0921-0193 and check Annex A to know the criteria and requirements for acquiring a DepEd Adobe Software License.
5. For interested teachers, please forward your name to the Division IT Officer for recording of participants and feel free to contact the Division IT Officer at





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09177154632 or via email address sherrie.dungog@deped.gov.ph for inquiries.

6. Please go through the course right away since the last day for submission of ACE Level 1 certification is on **31 December 2021**.
7. This memorandum shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
8. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

ICT Training

OSDS/SRD





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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0921-0193

MEMORANDUM

16 September 2021

To: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
School Heads, Teachers**

Subject: **ADOBE FOR EDUCATION VIRTUAL SESSION FOR QUALIFIED
TEACHING PERSONNEL TO ACQUIRE FREE ADOBE SOFTWARE
LICENSES**

The Information and Communications Technology Service-Educational Technology Unit (ICTS-EdTech), in collaboration with Creative Nation Academy headed by Mr. Rollan Bañez, will conduct a free webinar session for public school teachers in relation to prepare them in taking the Adobe Certified Educator (ACE) Level 1.

Our industry is promoting awareness and development of more creatives that will be beneficial not only for classroom instruction but also raising the qualification and professional growth of an individual. **The Department of Education will provide a total of 83,000 Adobe software licenses for qualified public school teachers**, who meet the requirements of the program. These teachers will be given a named license under his/her DepEd email address.

This activity offers open registration but only applicable for DepEd personnel. The session is a bichronous learning activity and will be aired on the following social media accounts on 18 September 2021 at 1:00 p.m. – 4:00 p.m.:

1. <https://www.facebook.com/depededtech> (Facebook)
2. <https://www.youtube.com/c/DepEdPhilippines/> (Youtube)
3. <https://www.youtube.com/c/EducationalTechnologyUnit/Youtube>

The criteria and qualification to get an Adobe license from ICTS-EdTech are indicated in Annex A. For questions and concerns, please contact Mr. Mark Anthony C. Sy at email mark.sy002@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Annex A:

Criteria and Requirements for Acquiring a DepEd Adobe Software License

Qualifications for the Program:

1. A teaching personnel handling any subject or grade level.
2. A school personnel who has supervisory roles such as Head Teacher and Principal.
3. Must have a DepEd email address. (For new teachers without DepEd email address, please contact your School ICT Coordinator.)
4. An applicant can use the school email address if it is under the DepEd domain.
5. Passed the Adobe Certified Educator (ACE) Level 1.

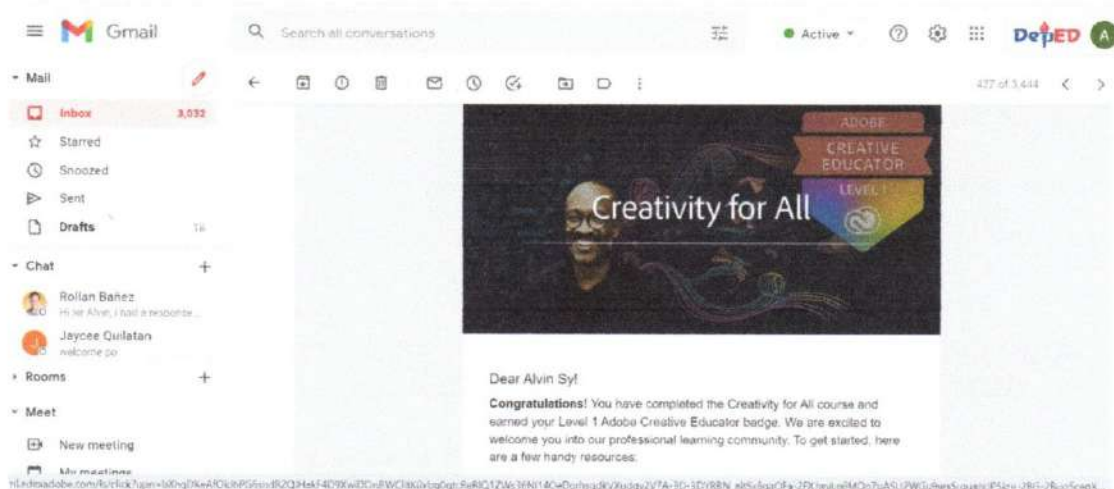
Procedure:

1. For asynchronous learning, teachers must enroll in the DepEd Professional Development Learning Management System with URL training.deped.gov.ph to access the webinar copy of the session. The participant must follow the guide and accomplish the needed task at the Adobe Education Exchange website.
2. For synchronous learning, teachers must watch via live streaming in the DepEd EdTech Unit YouTube Channel or DepEd EdTech Unit Facebook Page. The participant must follow the guide and accomplish the needed task at the Adobe Education Exchange website.
3. Participants must accomplish the task in Adobe Education Exchange website to get the ACE Level 1. Once passed, the screenshot must be uploaded and submitted using the training.deped.gov.ph.
4. Click Site Home and look for **DepEd Adobe License Distribution Program**.
5. Attach a screenshot from the Adobe Education Exchange website indicating that you passed the ACE Level 1. As reference, see screenshot below.

The screenshot shows the Adobe Education Exchange website interface. At the top, there are navigation links: "Adobe Education Exchange", "Teaching Resources", "Professional Learning", and "Community". On the right side, there are icons for search, a notification bell, and a menu. The main content area displays a user profile for "Alvin Sy". The profile includes a placeholder for a profile picture, a "0% Profile Completeness" indicator, and a "Bio" section with a "160" character count. To the right of the profile, there are three sections: "Experience" (with an "Edit" link), "Interests" (with an "Edit" link), and "Expertise" (with an "Edit" link). The "Expertise" section shows "Professional Development (1)" with a small flag icon.



6. Attach a screenshot of the email message sent by Adobe declaring that you passed ACE Level 1. As a reference, see the screenshot below.



7. Take note that an applicant must **submit two (2) screenshots**: one from Adobe Education Exchange and the other one from the email message sent. **Save these screenshots in a pdf file format.**
8. Take the examination in training.deped.gov.ph to activate your digital Certificate of Participation and as a requirement in claiming an Adobe License. A participant must get a perfect score from a set of randomized questions.

Claiming of Adobe Licenses:

1. Applicants will be given enough time to prepare and get the ACE Level 1. This certification is a requirement and a ticket to receive the DepEd Adobe named licenses. The document will be monitored and reviewed by the Program Lead headed by Mr. Alvin Sy and Mr. Neil Arvin Bautista. The last day for submission of ACE Level 1 certification is on **31 December 2021**.
2. The list of ACE Level 1 passers will be forwarded to Mr. Mark Anthony C. Sy. The distribution of licenses will commence on **10 January 2022**. All indicated in the list will receive an email notification from Adobe informing the activation of their respective accounts.
3. **Since there are only 83,000 licenses available, it will be on a first come first serve basis.** Those who have sent their proof of qualification and a passer of ACE Level 1 earlier can assure a spot as a recipient and will be processed immediately.
4. The daily count of available licenses will be reflected in the Facebook Page of the ICTS-EdTech.



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