



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: MOLUGAN NATIONAL HIGH SCHOOL JUNIOR HIGH SCHOOL	Request for Quotation (P.R. No.) <u>2021-09-0016</u>
Revised on:	Date: <u>09/14/2021</u>
Standard Form/ Title: REQUEST FOR QUOTATION	End-User: Molugan National High School JUNIOR HIGH SCHOOL
COMPANY NAME:	
ADDRESS:	
TEL NO. / FAX NO.:	
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./P.M. of <u>September 20, 2021</u> in the return envelope attached herewith	

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation
- Bidders shall submit original brochures showing certifications of the package, if applicable
- Agency may proceed with procurement upon receipt of three (3) quotation
- Winning supplier is required deliver first the item/s


JAYSON REY R. ROMASANTA
 BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION (unit cost)
1	1	DATA FILE BOX, made of chipboard, with closed ends	10	piece	
	2	ENVELOPE, DOCUMENTARY, for A4 size document	35	box	
	3	ENVELOPE, DOCUMENTARY, for legal size document	35	box	
	4	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	15	box	
	5	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	20	piece	
	6	FASTENER, METAL, 70mm between prongs	40	box	
	7	FOLDER, TAGBOARD, for A4 size documents	50	pack	
	8	FOLDER, TAGBOARD, for legal size documents	5	pack	
	9	MAGAZINE FILE BOX, LARGE size, made of chipboard	30	piece	
	10	PAPER CLIP, vinyl/plastic coat, length: 32mm min	20	box	
	11	PAPER CLIP, vinyl/plastic coat, length: 50mm min	20	box	
	12	Photopaper A4	6	pack	
	13	Certificate Holder A4	14	piece	
ABC: 105,616.33					



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION (unit cost)
2	14	BINDING AND PUNCHING MACHINE, binding cap: 50mm	1	unit	
	ABC: 10, 488.19				
3	15	Dry Seal	1	piece	
	ABC: 4,400.00				
4	16	Printer 3n1 (Scan,Print,Copy) All in One Tank Printer; Same with Printer with photocopy, scan & print	2	unit	
	ABC: 15,620.00				
5	17	Flashdrive (32GB)	37	piece	
	18	Flashdrive (64 GB)	4	piece	
	ABC: 14,130.00				
6	19	Bluetooth Mic Portable wireless	1	piece	
	ABC: 1,000.00				
7	20	Lawn Mower	1	piece	
	ABC: 7,000.00				
8	21	Wooden Cabinet 4 doors	1	piece	
	ABC: 8,000.00				
	22	Biscuits (10pcs/pack)	2	pack	
	23	Mineral Water (350ml)	5	case	
	24	Coffee (3n1)	1	pack	
	25	Chocolate powder Drink	1	pack	
ABC: 1,550.00					
9	26	Bulletin Board with Glass Sliding Doors (4x8)	2	piece	
	ABC: 29,600.00				
TOTAL ABC: 197, 404.52					

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



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