



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

October 4, 2021

DIVISION MEMORANDUM
No. 390, s. 2021

**PREPARATION FOR THE BIGATEN GUESTING OF EL SALVADOR CITY
DIVISION ON OCTOBER 12, 2021**

To: **OIC, Office of the Asst. Schools Division Superintendent**
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Elementary and Secondary School Heads
RBI/TVBI Audio & Video Developers
School Information Officers
All Others Concerned
This Division

1. October 12, 2021 is the schedule of El Salvador City Division for live telecast for the BigaTEN virtual program to be facilitated by DepEd Region 10.
2. In line with the said program, preparation is a necessity to ensure effective and smooth telecasting and broadcasting.
3. Hence, everybody is enjoined to contribute for the production of the important videos and other related activities that will be included.
4. TVBI and RBI coordinators are enjoined to share photos and videos relating to the different programs, activities and projects initiated, facilitated and implemented in your respective school. Coordinate with Ms. Helen E Maasin, our Division Information Officer for more details and instructions.
5. School information coordinators with the help of the school heads are also encouraged to intensify the advertisement and promotion of BigaTEN fb livestreaming via our DepEd Tayo El Salvador City on October 12, 2021 from 10:AM to 12:00NN. All Deped personnel, teaching and non-teaching, as well as the parents and learners are enjoined to watch the virtual program. Let us fill the



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virtual platform with our likes and views. We expect to reach 15,000 from our El Salvador City DepEd family alone.

6. Attached is the working committee for the abovementioned endeavor.
7. In the course of the preparation for this activity, school heads are further directed to ensure that everyone will strictly follow the health and safety protocols prescribed by the City Government/Local Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) and the City Health Office/Department of Health (DOH).
8. This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
9. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

CID/HEM





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Enclosure:

BigaTEN: Deped 10 featuring ELSA's GEMs
October 12, 2021
10:00AM to 12:00NN

WORKING COMMITTEES

<i>Committees</i>	<i>Persons Responsible</i>
Steer	Olga C. Alonsabe Dionesio L. Liwagon, Jr. Ninian A. Alcasid Rolly B. Labis
Over-all Production Supervisor	Helen E. Maasin
Assistant Director	Karen Rose A. Serrania
Division Account Facebook Live	Sherrie R. Dungog
Cinematography and Visual Effects	Romel Abang Jaypee Aturo
Studio Decoration	Bob T. Paquinol
Lights and Sounds	Nilo Lomongo
Hair and Make-Up	Jenice Mae Lolo
Logistics	Shena Marie M. Baculio
Documentation	Daryl S. Legaspi

Additional:

Ben Gabriel Maghuyop
Chriatine Mae Abucay
Eulita Castillo

-Floor Supervisor and Video Editor
-Video Editor
-Snacks and Lunch meals



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