



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

02 November 2021

DIVISION MEMORANDUM
No. 445, s. 2021

**i-Sustain Project 2.0
(TEACHER INDUCTION PROGRAM)**

To: **OIC, Assistant Schools Division Superintendent
Chief, SGOD/ CID
All Public Elementary and Secondary School Heads
Program Management Team
Newly hired and Transferred in Teachers
This Division**

1. The Department of Education-El Salvador City, through its implementing arm, Schools Governance and Operations Division-HRD section is committed to the development of new and beginning teachers. The *i-Sustain Project* (Teacher Induction Program) is the stage of professional learning for new teachers, building on and complementing the beginning stage in teaching.
2. This orientation aims to provide professional development to help new teachers build the skills and knowledge needed to be proficient as teachers. Hence, this Office announces the conduct of **1-day orientation at El Salvador City Central School on November 9, 2021, 9:00 A.M.-3:00 P.M.** Further, this learning opportunity aims to target the following competencies:
 - a. Commitment of teachers;
 - b. Retention of teachers in the profession;
 - c. Keeping students on task;
 - d. Effective student questioning practices;
 - e. Maintaining students' interests;
 - f. Establishing a positive classroom atmosphere;
 - g. Demonstrating classroom management.
3. Please see the Enclosure 1 for the training matrix and Enclosure 2 for the list of participants.

List of Program Management Team:

Program Consultant:	OLGA C. ALONSABE, PhD, CESE	OIC-SDS
Program Consultant:	DIONESIO L. LIWAGON, JR, CESE	OIC-ASDS
TIP Manager:	ROLLY B. LABIS	CES






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Program Management Leader/TIP Focal:	MEROGIM P. MUGOT	EPS II
Program Management Asst. Leader:	KAREN ROSE A. SERRANIA	SEPS
QAME Associate:	MARICRIS P. QUISMUNDO	SEPS
Technical Officer:	SHERRIE R. DUNOGG	ITO
Program Management Member:	JURICA ETHEL L. ESTRADA	PDO

4. Strictly observing the health protocols such as physical distancing and the wearing of face masks and face shields, the participants shall engage in the activity in the limited face to face.
5. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. Immediate and wide dissemination of this memorandum is desired.


DR. OLGA C. ALONSABE, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT TEACHER INDUCTION PROGRAM TEACHER TRAINING

SGOD/HRD/MPM





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November 9, 2021
9:00 a.m. -3:00 p.m.

Time	Activity/Topic	Person in-charge
9:00-9:10 am	National Anthem Prayer	ECCS Teacher
9:10-9:25 am	Opening Remarks	DIONESIO L. LIWAGON JR., CESE OIC, Asst. Schools Division Superintendent
	Statement of Purpose	ROLLY B. LABIS, EdD Chief Education Supervisor, SGOD
	Message	DR. OLGA C. ALONSABE, CESE OIC- Schools Division Superintendent
9:30-10:20 am	DepEd Organizational Structure and Processes	ROLLY B. LABIS, EdD
10:25-10:50 am	Results-Based Performance Management System	MEROGIM P. MUGOT, EPS II
10:55-11:45 am	Personnel Services	HR PERSONNEL
12:00-1:00 pm	Lunch Break	
1:00-1:45 pm	Digital Assessment in the New Normal	MARICRIS P. QUISMUNDO, SEPS
1:45-2:45 pm	School Forms and Learner Information System (LIS)	KEVIN B. ASEQUIA, PLANNING OFFICER III
2:45-3:00 pm	Closing Remarks	KAREN ROSE A. SERRANIA, SEPS

Moderator:

NISHI M. ABRATIGUIN
Administrative Aide VI






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November 9, 2021
9:00 a.m. -3:00 p.m.

TASK	PERSON IN -CHARGE
TIP MANAGER	ROLLY B. LABIS, EdD, CES, SGOD
Program Chair	MEROGIM P. MUGOT, EPS II
Registration, Onsite Logistics and Food	EULITA M. CASTILLO
Certificate of Appearance Printing, Program Invitation & Tarpaulin	NISHI M. ABRATIGUIN
QAME	MARICRIS P. QUISMUNDO, SEPS
Medical Responder	FRANZ MAYBELLE M. GAID, NII


Prepared by:


MEROGIM P. MUGOT
Education Program Specialist
Event Chairperson

Noted by:


DR. ROLLY B. LABIS
Chief Education Supervisor, SGOD

Approved:


DR. OLGA C. ALONSABE, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



2021 Newly-hired and Transferred in

1	KIMBERLY ANN	RADA	LABASTIDA	September 1, 2021	ECCS	TEACHER I - ELEM	Newly-hired
2	AHMELY	QUILAB	ME-JILA	February 1, 2021	SFDA ES	TEACHER I - ELEM	Newly-hired
3	DEVY	VALDEZ	SAGUING	September 1, 2021	SAMBULAWAN ES	TEACHER I - ELEM	Newly-hired
4	RAZZEL JEE	MAGBANUA	UY	September 1, 2021	COGON ES	TEACHER I - ELEM	Newly-hired
5	RUBY	ANG	JAMODIONG	September 1, 2021	KALABAYLABAY IS (ELEM)	TEACHER I - ELEM	Newly-hired
6	NELLEN	MAGHUYOP	GALLEGA	September 1, 2021	SFDA ES	TEACHER I - ELEM	Newly-hired
7	KATHLEEN PEARL	CANTONA	MORENO	September 20, 2021	SFDA ES	TEACHER I - ELEM	Newly-hired
8	ELLEN	GAAN	BUNA	May 3, 2021	ECCS	TEACHER I - ELEM	Transferred in
9	JOANNA MARIE	LOMUNTAD	LOMONGO	September 1, 2021	KALABAYLABAY IS (JHS)	TEACHER I - JHS	Newly-hired
10	CHRISTIAN DELLE	CANOY	RAGMAC	September 1, 2021	SFDA NHS	TEACHER I - JHS	Newly-hired
11	JENEVIE	MAJORENOS	BAUTRO	September 1, 2021	HINIGDAAN NHS	TEACHER I - JHS	Newly-hired
12	PSYREL	MONERAL	ROSAS	September 1, 2021	HIMAYA NHS	TEACHER I - JHS	Newly-hired
13	JOERIGENE ODETTE	COMON	NERI	September 1, 2021	SAMBULAWAN NHS	TEACHER I - JHS	Newly-hired
14	ROSEMARIE	CELESTE	ALARCON	September 1, 2021	HINIGDAAN NHS	TEACHER I - JHS	Newly-hired
15	ANGIE	OLBISANO	SABASAJE	October 01, 2021	SFDA NHS	TEACHER I - JHS	Newly-hired
16	ELIANE	POLOTAN	ESTRERA	October 01, 2021	SFDA NHS	TEACHER I - JHS	Newly-hired
17	JOMAR	NACUA	APUS	October 01, 2021	SFDA NHS	TEACHER I - JHS	Newly-hired
18	AEROL KENT	ARREGLO	ALAWI	October 04, 2021	COGON NHS	TEACHER I - JHS	Newly-hired
19	CHRISTINE HEAZEL	OGNIR	FRANCISCO	September 1, 2021	COGON NHS	TEACHER I - JHS	Transferred in
20	LEOPOUL JECK	UBANAN	VALIENTE	September 20, 2021	HINIGDAAN NHS (SHS)	TEACHER I - DOST (JHS)	Newly-hired
21	JAEN KIETH	FAJARDO	ROCIOS	September 20, 2021	SINALOC NHS	TEACHER I - DOST (JHS)	Newly-hired
22	DARYL JAY	HONLAY	DIVINO	October 01, 2021	SINALOC NHS	TEACHER I - DOST (JHS)	Newly-hired
23	SHEILA JEAN	BAHIAN	ENCABO	September 20, 2021	ECNHS	TEACHER I - SHS	Newly-hired
24	LIZA MAY		DURAN	May 3, 2021	COGON NHS	SST I - SHS	Transferred in
25	MABELLE GRACE	LABIS	CASINO	September 20, 2021	SFDA NHS	TEACHER II- SHS	Transferred in
26	RUX LLOYD JUDE	TAALA	CASINO	September 20, 2021	SFDA NHS	TEACHER II- SHS	Transferred in