



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

03 November 2021

DIVISION MEMORANDUM

No. 449, s. 2021

**CAPACITY BUILDING FOR ALS IMPLEMENTERS
ON BASIC TECHNICAL WRITING (PHASE 2)**

To: **NINIAN A. ALCASID, PhD** (*Chief, CID*)
ROLLY B. LABIS, EdD (*Chief SGOD*)
ASTER M. GALLEGA, PhD (*PSDS/ALS Focal*)
KAREN ROSE A. SERRANIA (*SEPS-HRD*)
MARIEL B. UBAUB (*Principal II-ECCS*)
JOHNELL VACALARES (*EPSA-II*)
BOB T. PAQUINOL (*ALS*)
LEIZL S. PABOLOLOT, *Hinigdaan NHS*
CARMILLE C. VILLEGAS, *Himaya NHS*
ALL ALS IMPLEMENTERS
All Others Concerned
This Division

1. In line with the Department of Education's aim to provide teachers with Learning and Development (L&D) opportunities and reinforce the trainings provided to the Alternative Learning System (ALS) implementers, this Office announces the conduct of the Capacity Building for ALS Implementers on Basic Technical Writing (Phase 2) on November 10, 2021 at 8:00am-5:00pm at El Salvador City Central School with the limited face to face training modality.
2. The said activity aims to cover the following objectives:
 - a. review grammar structures relative to technical writing;
 - b. write specified communication relative to the indicated topic;
 - c. present output finalized during Phase 1 workshop;
 - d. integrate gender responsive activities to foster personal and professional development.






Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

- Participants of this activity are the ALS implementers (*with the supervising personnel*), Technical Working Group and facilitators. Participants are directed to wear facemask/face shield in the duration of the activity and practice social distancing measures to observe proper health protocols.
- Further, a pre-work relative to this activity will be conducted on November 5, 2021 (1:00-5:00) via the online platform with the following program facilitators:

Name	Designation
Aster M. Gallega, PhD	PSDS/ALS Focal Person
Gladys Grace Cabeltes, MD	Medical Officer III
Karen Rose A. Serrania	SEPS-HRD
Mariel B. Ubaub	Principal II-ECCS
Merogim P. Mugot	EPS-II
Johnell Vacalares	EPSA
Bob T. Paquinol	ALS Implementer/ Facilitator
Leizl S. Pabololot	Teacher-Trainer
Carmille C. Villegas	Teacher-Trainer

- Further, meals and other expenses relative to this activity will be charged to the Human Resource Training and Development (HRTD) fund subject to the usual accounting and auditing processes and procedures.
- Moreover, this L&D activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
- For dissemination, guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/KRAS/hrd

L&D ALS

