



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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10 November 2021

DIVISION MEMORANDUM

No. 467, s. 2021

**CAPACITY DEVELOPMENT ON COACHING AND MENTORING  
FOR LAC LEADERS**

To: **Asst. Schools Division Superintendent**  
**Chief, Schools Governance & Operations Division**  
**Chief, Curriculum Implementation Division**  
**Public Elementary School Heads**  
**Public Secondary School Heads**  
**All Others Concerned**  
This Division

1. As stipulated in DepEd Order 35, s. 2016, *Re: The Learning Action Cell as a K-12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning*, this Office announces the conduct of the Capacity Development on Coaching and Mentoring for LAC Leaders on November 18, 2021 at 8:00 am to 11:45 am via Google Meet platform.
2. This Learning and Development (L&D) activity aims to cover the following sessions:
  - a. Learning Action Cell (LAC) Organization;
  - b. Performance Monitoring and Coaching;
  - c. Modeling Effective Application of Content Knowledge
3. Participants of this webinar are as follows:
  - a. Education Program Supervisors/TAP
  - b. School Heads (26)
  - c. School LAC Coordinators (26)
  - d. School LAC Leaders (26)
  - e. Technical Working Group





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- Participants are directed to login 15 minutes before the scheduled time for technical preparations and setting-up.
- Further, the following members of the Technical Working Group (TWG) shall join the final pre-work on November 16, 2021 (Tuesday) at 2:00 in the afternoon via Google Meet.

| Name                    | Designation   |
|-------------------------|---|
| Karen Rose A. Serrania  | SEPS-HRD  |
| Merogim P. Mugot        | EPS II-HRD  |
| Nilo L. Lomongo         | EPS II-M&E  |
| Jurica Ethel L. Estrada | PDO II  |
| Nishi Abratiguin        | ADAS III  |
| Junalyn T. Zaragosa     | Master Teacher I<br><i>(Resource Speaker)</i>       |
| Charity Jane Madronero  | Head Teacher I<br><i>(Invited Resource Speaker)</i> |

- Moreover, this L&D activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
- For guidance and strict compliance.

OLGA C. ALONSABE, PhD, CESE  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

SGOD/KRAS

L&D on LAC

