



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

December 20, 2021

DIVISION MEMORANDUM
No. 522, s. 2021

**SUBMISSION OF THE SCHOOLS PROPOSAL FOR THE LIMITED
FACE-TO-FACE CLASSES ON JANUARY 2022**

To: Asst. Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
This Division

1. In line with the preparation for face-to-face classes in January 2021, the schools are hereby directed to submit proposal and the required data on or before **December 22, 2021**.
2. These are the required data to be submitted:
 - a) Class Program
 - b) Accomplished SSAT
 - c) Accomplished School Implementation Plan
 - d) Data on the following:
 - Proposed no. of classes per grade level
 - No. of expected or proposed learner per class
3. The above-mentioned requirements shall be uploaded online thru this link <https://bit.ly/F2Fprep>. The validation of the schools' submissions shall be conducted by the CID Personnel (Technical Assistance Provider) per school and the SGOD personnel starting December 21, 2021.
4. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

SGOD/SMME-mpq







Address: Zone 3, Poblacion, El Salvador City
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5. Immediate and widest dissemination of this Memorandum is desired.


OLGA C. ALONSABE, PhD, CESE
Schools Division Superintendent
  

To be included in the Perpetual Index:
Face-to-Face Classes

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