



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

07 Jan 2022

DIVISION MEMORANDUM
No. 015, s. 2022


**NOTICE ON POSTED SELECTION LINE-UP:
ADMINISTRATIVE ASSISTANT III POSITION**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This is to inform the field that the Selection Line-up for the following position/s is already available and viewable at our Division Website: www.depedelsalvadorcity.net → *Career Opportunities* → *Selection Line-Up*.

Position	Item Number
Administrative Assistant III	OSEC-DECSB-ADAS3-660178-2018

2. For inquiries/clarification on the results, feel free to contact our Personnel Unit via email: recruitment.elsalvadorcity@deped.gov.ph.
3. All are reminded that this Office adheres to Equal Employment Opportunity Principle (EEOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.


OLGA C. ALONSABE
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING

RECRUITMENT

SELECTION





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Enclosure to Division Memorandum 017, s. 2022

SELECTION LINE-UP

January 07, 2022
(Date)

Vacant Position: **Administrative Assistant III**
Item Number: **OSEC-DECSB-ADAS3-660178-2018**

NAME	EDUCATION	TRAINING	WORK EXPERIENCE	ELIGIBILITY
<i>PRESCRIBED QUALIFICATION</i>	<i>Completion of 2 years studies in college</i>	<i>4 hours of relevant training</i>	<i>1 year of relevant experience</i>	<i>Career Service (Subprofessional) first level eligibility</i>
ANGEL LEI VISTA LINCUNA	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	RA 1080 (Teacher)
ARVIE TAMPARONG SUCLATAN	Bachelor's degree relevant to the job with MA Units	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
CRIZEL TAGANAS CLAPANO	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
GERLISSA KRISTI RAS AMOGUIS	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
GYPANCEL MAG-AWAY SALVAÑA	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
HONEY CLAIR DECENILLA MAGDUGO	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	RA 1080 (Teacher)
JAYBEE LUCENO BALDEMOR	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional





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JOBASIAH MALAWANI MANGIGIN	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	Special Eligibility (Barangay Eligibility)
JONNY TADENA MANAYA	Completion of 2 years college studies	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
JOVELYN BESIN SALUSOD	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
KARLYN KAYE PACHECO SABALA	Bachelor's degree relevant to the job	at least 4 hours of relevant training	less than 1 year of relevant experience	RA 1080 (Teacher)
MANUEL AMIL NERI	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional
SHEENA MAE LAM REYES	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	CS Professional

***NOTE:** Applicants enlisted above are invited for Interview scheduled on **January 26-27, 2022, 8:00 AM – 5:00 PM** via Google Meet.

Prepared by:


ANNA MAE M. ATILLO
Human Resource Management Officer II

Certified correct by:


OLGA C. ALONSABE
Schools Division Superintendent

