



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

20 January 2022

DIVISION MEMORANDUM
No. 036, s. 2022

**ESTABLISHMENT OF DEPED GENDER AND DEVELOPMENT (GAD) FOCAL
POINT SYSTEM (GFPS) AT DIVISION AND SCHOOL LEVELS**

To: **OIC, Assistant Schools Division Superintendent**
Division GAD Focal Point System (GFPS)
School GAD Focal Point System (GFPS)
All Public Elementary and Secondary School Heads
School GAD Focal Persons
All Others Concerned
This Division

1. Pursuant to the provisions of Section 36.b of Republic Act (RA) No. 910 also known as the Magna Carta of Women (MCW), the field is hereby informed of the composition of the Gender and Development (GAD) Focal Point Systems (GFPS).
2. Below is the composition of the Gender and Development (GAD) Focal Point Systems (GFPS).

SCHOOLS DIVISION OFFICE

| GAD Role | Name | Position | Functions |
|--------------------------------|-------------------------------------|------------------------------------|--|
| GFPS HEAD OR CHAIRPERSON | OLGA C. ALONSABE, PhD, CESE | Schools Division Superintendent | Approves GAD plan and budget of the office and shall spearhead the implementation of the plan |
| TECHNICAL WORKING GROUP | | | |
| TWG HEAD | DIONESIO L. LIWAGON, JR, CESE | OIC-ASDS | (a)Formulates office/unit-based GAD PPAs and facilitates its implementation; (b) Leads the conduct of advocacy activities; (c) Maintains sex-disaggregated data; (d)Prepares and consolidates the respective GAD Plan and Budget and Accomplishment Report; and |
| MEMBERS | ROLLY B. LABIS, EdD | Chief, SGOD | |
| MEMBERS | NINIAN A. ALCASID, PhD | Chief, CID | |
| MEMBERS | KEVIN B. ASEQUIA | Planning Officer III | |
| MEMBERS | STEPHANIE P. SALIGUMBA | Budget Officer III | |
| MEMBERS | JEFFREY M. MARTINEZ | Administrative Officer V | |





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| | | | (e) Provides regular updates and recommendations to the GAD Focal Committee. |
| DIVISION GAD COORDINATOR | MEROGIM P. MUGOT | EPS II, HRD/School In-Charge | (a) Implements advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD; (b) Identifies gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan; |
| SECRETARIAT HEAD | KAREN ROSE A. SERRANIA | SEPS, HRD | Provides administrative support to the GFPS, document GAD activities and minutes of meeting, assists in the preparation of GAD plan and accomplishment reports and in the conduct of GAD activities, programs and projects. |
| MONITORING & EVALUATION | MARICRIS P. QUISMUNDO | SEPS, M&E | Conducts periodic monitoring and evaluation of the field GFPS to address possible issues hindering the performance of their functions in accordance with the MCW, this Department Order and other GAD instructions and policies and shall lead the gender audit and evaluation of all GAD PPAs. |

SCHOOL

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|--------------------------|---|
| GFPS HEAD OR CHAIRPERSON | School Head |
| Members | School GAD Coordinator |
| | Asst. to the School Head/ Asst. Principal |
| | Grade Level Coordinator |
| | Guidance Coordinator |
| | Administrative Assistant |





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3. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this Memorandum is desired.


OLGA C. ALONSABE, PhD, CESE
Schools Division Superintendent

Encl:

As stated

Reference:

DO No. 027, s. 2013 & DO No. 032, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

GENDER AND DEVELOPMENT PLAN PROGRAMS PROJECTS

SGOD/HRD/MPM

