



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

---

Office of the Schools  
Division Superintendent

03 February 2022

DIVISION MEMORANDUM

No. 054, s. 2022

**SPECIAL MEETING FOR SCHOOL RESEARCH COORDINATORS**

To: **OIC, Asst. Schools Division Superintendent**  
**Chief, Schools Governance & Operations Division**  
**Chief, Curriculum Implementation Division**  
**Schools Division Research Committee**  
**Public Elementary School Heads**  
**Public Secondary School Heads**  
**School Research Coordinators**  
**All Others Concerned**  
This Division

1. To ensure a sustained implementation of the Division Research Agenda and organized conduct of research activities, this Office directs all School Research Coordinators to attend the Special Meeting on February 10, 2022 at 2:00-5:00 in the afternoon via online platform (*link will be forwarded a day before the conduct of the activity*).
2. This activity aims to cover the following sessions:
  - a. Review of Research Guidelines;
  - b. Division Research Conference 2022;
  - c. BERF Proposal Submission;
  - d. Status of School-Based Research Module Rollout
3. Participants of this meeting are the School Research Coordinators and members of the Schools Division Research Committee (SDRC).






Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

---

4. For any queries and concerns, you may send an email to the Division Research Coordinator at [karenrose.serrania@deped.gov.ph](mailto:karenrose.serrania@deped.gov.ph).
5. Moreover, this activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. For guidance and strict compliance.

  
OLGA C. ALONSABE, PhD, CESE  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

SGOD/KRAS

RESEARCH

