



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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**Office of the Schools Division Superintendent**

14 February 2022

DIVISION MEMORANDUM  
NO. 066, s. 2022

**PROJECT B.T.S. TECH EPISODES**

To: **Project Development Officer II**  
**All Public and Private Secondary School Heads**  
**All Public and Private Elementary School Heads**  
**Supreme Student Government (SSG) Teacher-Advisers**  
**Supreme Pupil Government (SPG) Teacher-Advisers**  
**Academic-Related and Co-Curricular Clubs and Organizations**  
**All Student Leaders**  
**All Others Concerned**  
This Division

1. Pursuant to OUA Memorandum No. 00-0122-0160 *Re: Project B.T.S. Tech Episodes*, this Office hereby informs the field on the conduct of Project B.T.S Tech Episodes from February 4 to April 8, 2022 at 3:00-3:30 P.M. via DepEd Tayo-Youth Formation official Facebook Page.
2. This event aims to empower students by equipping them with the tools and the knowledge they need to adapt to every learning modality; provide the full benefits of their Microsoft account and how to get them; provide guidance on best practices in using Microsoft applications; and recognize the learners and their use of the tools for their growth.
3. Further, participants of this event are all students from Grade 5 to Grade 12 with internet connectivity. All students shall pre-register at [www.blssyfd.weebly.com/registration](http://www.blssyfd.weebly.com/registration) and activate their Microsoft account.





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4. Moreover, all teacher-advisers and student leaders are hereby requested to share the live event on their school SPG/SSG Official Facebook Page. Kindly refer to the schedule below for your reference.

<b>Episode</b>	<b>Student Benefit</b>	<b>Target Date</b>
1	Microsoft Teams	February 4, 2022
2	Microsoft OneNote	February 11, 2022
3	Microsoft PowerPoint and Sway	February 18, 2022
4	Microsoft One Drive	February 25, 2022
5	Windows 11	March 4, 2022
6	Microsoft Word	March 11, 2022
7	Microsoft Whiteboard	March 18, 2022
8	Microsoft Excel	March 24, 2022
9	Minecraft: Education Edition	April 1, 2022
10	Mobile Versions of M365 apps	April 8, 2022

5. This event adheres to the Equal Opportunity Principle (EOP) in observing all policies and guidelines. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. Immediate and wide dissemination of this Memorandum is enjoined.

  
**OLGA C. ALONSABE, Ph.D., CESE**  
Schools Division Superintendent

Encls:

As stated

Reference:

OUA Memo 00-0122-0160

To be indicated in the Perpetual Index  
under the following subject:

SGOD/YFD/jee

Project BTS  
Youth Formation

