



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

February 14, 2022

DIVISION MEMORANDUM
NO. 071, s. 2022

CONDUCT OF SCHOOL VISIT TO GATHER THE BEST PRACTICES IN SCHOOL-BASED MANAGEMENT, GULAYAN SA PAARALAN AND OTHER PROGRAMS

To: **OIC, Office of the Asst. Schools Division Superintendent**
Chief Education Supervisors, CID and SGOD
Education Program Supervisors/PS District Supervisor
Elementary and Secondary School Heads
SBM, Gulayan sa Paaralan, SBFP and other Coordinators
This Division

1. In our effort to capacitate the school leaders in school-based management and curriculum implementation, this Office announces the conduct of the School Visit in Manolo Fortich Central Elementary School, Manolo Fortich, Bukidnon on February 15, 2022.
2. This activity aims to:
 - a. provide learning opportunities and widen the perspectives of the school heads and division office program/project coordinators;
 - b. allow them to observe and note the best practices of the school worthy of emulation;
 - c. serve as avenue for reflection in preparation for the adjustments of their plans for the calendar year 2022.
3. Participants to this activity are the following:
 - a. Schools Division Superintendent
 - b. OIC, Office of the Assistant Schools Division Superintendent
 - c. Chief Education Supervisors, CID and SGOD
 - d. Education Program Supervisors/Public Schools District Supervisor
 - e. Elementary and Secondary School Heads
 - f. Other division office program/project owners/coordinators
4. This memorandum shall also serve as Authority to Travel.
5. Enclosed is the observation tool to be accomplished by the participants after the activity which will be due for submission on February 18, 2022.
6. It is further directed that everyone who will attend this activity must ensure the strict compliance with the established health and safety protocols as prescribed by the City Government/Local Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) and the City Health Office/Department of Health (DOH).



Address: Zone 3, Poblacion, El Salvador City
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7. This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
8. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

OASDS/DLL



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OBSERVATION / BENCHMARKING TOOL
February 15, 2022 – Manolo Fortich Central Elementary School

I. Program: WASH in Schools (WiNS)

Strengths	
Weaknesses	
Lessons Learned	

II. Program: Learning Delivery Modality Innovation

Strengths	
Weaknesses	
Lessons Learned	

III. Program: Gulayan sa Paaralan

Strengths	
Weaknesses	
Lessons Learned	

Prepared by: **NAME OF THE SCHOOL HEAD**
Official Designation

