



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

17 Feb 2022

DIVISION MEMORANDUM  
No. 075, s. 2022

**NOTICE ON POSTED SELECTION LINE-UP:  
ADMINISTRATIVE ASSISTANT III POSITION**

To: **Asst. Schools Division Superintendent**  
**Chief CID, SGOD**  
**PSDS, Education Program Supervisors**  
**Section Heads**  
**All Public Elementary & Secondary School Heads**  
**All Others Concerned**  
This Division

1. This is to inform the field that the Selection Line-up for the following position/s is already available and viewable at our Division Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) → Career Opportunities → Selection Line-Up.

Position	Item Number
Administrative Assistant III	OSEC-DECSB-ADAS3-660180-2018; OSEC-DECSB-ADAS3-660186-2018; OSEC-DECSB-ADAS3-660059-2017

2. For inquiries/clarification on the results, feel free to contact our Personnel Unit via email: [recruitment.elsalvadorcity@deped.gov.ph](mailto:recruitment.elsalvadorcity@deped.gov.ph).
3. All are reminded that this Office adheres to Equal Employment Opportunity Principle (EEOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

**OLGA C. ALONSABE**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

HIRING

RECRUITMENT

SELECTION





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Enclosure to Division Memorandum 075, s. 2022

**SELECTION LINE-UP**

February 17, 2022  
(Date)

Vacant Position: **Administrative Assistant III**  
Item Number: OSEC-DECSB-ADAS3-660180-2018;  
OSEC-DECSB-ADAS3-660186-2018;  
OSEC-DECSB-ADAS3-660059-2017

<b>NAME</b>	<b>EDUCATION</b>	<b>TRAINING</b>	<b>WORK EXPERIENCE</b>	<b>ELIGIBILITY</b>
<i>PRESCRIBED QUALIFICATION</i>	<i>Completion of 2 years studies in college</i>	<i>4 hours of relevant training</i>	<i>1 year of relevant experience</i>	<i>Career Service (Subprofessional) first level eligibility</i>
ARRIESGADO, QUENNIE LABIS	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional
BACULIO, CHARISSE APAG	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 (Teacher)
BACULIO, EVA MAE SABURAO	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 (Teacher)
CAÑETE, EVERLYN MUÑOZ	30 units in Masters in Educational Management	4 hours of relevant training	1 year of relevant experience	RA 1080 (Teacher)
CARANGCARANG, DEXTER ALTOVEROS	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional
FERNANDEZ, GREFEL MARI LABIO	12 units in Masters in Public Administration	4 hours of relevant training	1 year of relevant experience	Career Service Professional
MANGIGIN, JOBAISAH MALAWANI	Bachelor's degree relevant to the job	at least 4 hours of relevant training	at least 1 year of relevant experience	Special Eligibility (Barangay Eligibility)
OCO, RICCA STEPHANIE EDRALIN	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Honor Graduate Eligibility



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 855-0113  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)



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PAISANO, ALSAMEL JANE BAHIAN	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional
SABURNIDO, ROTHELLEE LAURIO	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional

**\*NOTE:** Applicants enlisted above are invited for Interview scheduled on **March 08-11, 2022, 8:00 AM – 5:00 PM** via MS Teams.

Prepared by:

  
**ANNA MAE M. ATILLO**  
Human Resource Management Officer II

Certified correct by:

  
**OLGA C. ALONSABE**  
Schools Division Superintendent

