



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **El Salvador City National High School** Request for Quotation (P.R. No.): **2022-03-0005**

Revised on: \_\_\_\_\_ Date: 3/24/2022

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **El Salvador City National High School**

**COMPANY NAME:**

**ADDRESS:**

**TEL NO./FAX NO.:**

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of \_\_\_\_\_ in the return envelope attached herewith.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s

  
**JOCelyn T. BONAYOG**  
 BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
<b>Procurement of Supplies for MOOE</b>					
<b>1</b>	1	INSECTICIDE, aerosol type	5	can	
	2	LIQUID HAND SANITIZER, 500mL	15	bottle	
	3	ALCOHOL, Ethyl, 68%-72%, 500 ml	15	bottle	
	4	ALCOHOL, ethyl, 68%-72%, 1 Gallon	10	gallon	
	5	TOILET TISSUE PAPER, 2-ply, 100% recycled	15	pack	
	6	DETERGENT BAR, 140g	30	piece	
	7	LIQUID HAND SOAP, 500mL	25	bottle	
	8	FACE MASK (disposable, 3-ply)	10	box	
	9	Herbicides	3	gal	
	10	BOTTLED WATER, 500 ML	35	bottle	
	11	PAPER, Multi-Purpose, A4, 70 gsm	150	ream	
	12	PAPER, multi-purpose, legal, 70gsm	16	ream	
	13	PAPER, parchment	25	box	
	14	GLUE, all purpose	20	jar	
	15	STAPLE WIRE, standard	20	box	
	16	TAPE, MASKING, 48mm	25	roll	
	17	TAPE, packaging, 48mm	30	roll	
	18	TAPE, transparent, 24mm	30	roll	
	19	ENVELOPE, documentary, A4	3	box	
	20	ENVELOPE, DOCUMENTARY, for legal size document	4	box	





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Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
1	21	ENVELOPE, expanding, plastic	50	piece	
	22	ENVELOPE, mailing	2	box	
	23	FOLDER, L-type, A4	5	pack	
	24	FOLDER, L-type, legal	5	pack	
	25	FOLDER, pressboard	5	box	
	26	PAPER CLIP, vinyl/plastic coated, 33mm	10	box	
	27	PAPER CLIP, vinyl/plastic coated, 50mm	10	box	
	28	RING BINDER, plastic 32mm	5	bundle	
	29	ART/COLORED PAPER, ASSORTED	8	pack	
	30	BALL PEN BLACK, sold per piece	30	piece	
	31	PHOTO PAPER A4 size, GLOSSY, 20sheets/pack	6	pack	
	32	VELLUM, Legal Size	100	pack	
	33	VELLUM, A4 Size	100	pack	
	34	FOLDER, TAGBOARD, for A4 size documents	300	piece	
	35	FOLDER, TAGBOARD, for LEGAL size documents	200	piece	
	36	CD RW	20	piece	
<b>Total ABC : Php 75,063.42</b>					
2	37	INK, BROTHER PRINTER,BT5000, CYAN, GENUINE	10	bottle	
	38	INK, BROTHER PRINTER,BT5000, MAGENTA, GENUINE	10	bottle	
	39	INK, BROTHER PRINTER,BT5000, YELLOW, GENUINE	10	bottle	
	40	INK, BROTHER PRINTER,BT-D60, BLACK, GENUINE	15	bottle	
	41	INK, EPSON 003, BLACK, GENUINE	23	bottle	
	42	INK, EPSON 003, CYAN, GENUINE	15	bottle	
	43	INK, EPSON 003, MAGENTA, GENUINE	15	bottle	
	44	INK, EPSON 003, YELLOW, GENUINE	15	bottle	
	45	INK, EPSON (T6641), Genuine,Black	15	bottle	
	46	INK, EPSON (T6642), Genuine,Cyan	10	bottle	
	47	INK, EPSON (T6643),Genuine, Magenta	10	bottle	
	48	INK, EPSON (T6644), Genuine,Yellow	10	bottle	
<b>Total ABC : Php 45,260.00</b>					
3	49	Printer 3 in 1 , All in One ( Print,scan,copy) for long document;BW & Colored Print,spill free,compact integrated tank,high yield bottles, autofeeder	1	unit	
<b>Total ABC : Php 15,000.00</b>					
4	50	CLOTH, GEENA EARTH, ASSORTED COLOR	20	meter	
	51	CLOTH, SATIN, ASSORTED COLOR	50	meter	
<b>Total ABC : Php 5,167.60</b>					
5	52	Microphone floor stand,vertical metal	2	unit	
	53	Microphone Condenser, BM 800	2	unit	
	54	Microphone, dynamic,handheld mic;professional wireless;best quality	3	unit	
<b>Total ABC : Php 19,800.00</b>					
6	55	MEDALS PERSONALIZED	40	piece	
<b>Total ABC : Php 3,200.00</b>					
7	56	Stainless Knapsack Sprayer 16L	1	unit	
<b>Total ABC : Php 3,500.00</b>					
<b>Total Quotation : Php</b>					<b>166,991.02</b>

\*refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note

Printed Name / Signature / Date



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475  
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