



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

05 April 2022

DIVISION MEMORANDUM
No. 145, s. 2022

**GENDER-RESPONSIVE PROJECT PROPOSAL AND ACCOMPLISHMENT
REPORT WRITESHOP**

To: **OIC, Asst. Schools Division Superintendent**
ROLLY B. LABIS, SGOD- Chief Education Supervisor
NINIAN A. ALCASID, CID- Chief Education Supervisor
KAREN ROSE A. SERRANIA, Senior Education Program Specialist
MARICRIS P. QUISMUNDO, Senior Education Program Specialist
JEFFREY M. MARTINEZ, Administrative Officer V
STEPHANIE P. SALIGUMBA, Budget Officer III
KEVIN B. ASEQUIA, Planning Officer III/School Head
MEROGIM P. MUGOT, Education Program Specialist/School Head
This Division

1. Regarding the preparation of project designs/proposals and accomplishment reports in the implementation and monitoring of projects, the participants are directed to join the **Gender-Responsive Project Proposal and Accomplishment Report Writeshop on 7-8 April 2022 at 9:00 a.m.- 5:00 p.m.** via video conferencing through Zoom.
2. Participants are requested to register at <https://bit.ly/writeshop-reg> on or before 05 April 2022.
3. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/HRD/MPM

TRAINING PROGRAMS

GENDER & DEVELOPMENT





Republic of the Philippines

REGIONAL DEVELOPMENT COUNCIL-X
NORTHERN MINDANAO

MEMORANDUM

FOR : Members of the Regional Development Council (RDC-X)
Regional Gender and Development Committee (RGADC-X)

SUBJECT : Invitation to the PCW-RDC-X RGADC Gender-Responsive Project
Proposal and Accomplishment Report Writeshop

DATE : 30 March 2022

1. The regional line agencies and LGUs in Region X prepare project designs/proposals and accomplishment reports which are required documents in the implementation and monitoring of projects. However, these documents are presented in generic, tabular, or bulleted formats. Oftentimes, the elements of a gender-responsive project design/proposal and/or accomplishment report are not integrated into these documents.
2. The RDC-X RGADC, in coordination with the Philippine Commission on Women (PCW), endeavors to respond the above-mentioned concern with the conduct of a **Gender-Responsive Project Proposal and Accomplishment Report Writeshop on 7-8 April 2022 at 9:00 a.m. – 5:00 p.m. via zoom platform.**
3. In line, we wish to invite two of your GAD Focal Point System officials/member/secretariats to attend said activity. To fully grasp the essence of the writeshop, the participants are expected to have already attended trainings/webinars on **Basic GAD Concepts and Gender Analysis.**
4. Participating agencies/offices are also requested to submit a sample project design/proposal and/or accomplishment report, as assigned (please refer to attached Annex A). The resource persons will choose from among the submitted project designs/proposals and accomplishment reports to be used as materials during the writeshop.
5. Participants are requested to register at <https://bit.ly/writeshop-reg> on or before **05 April 2022.**
6. We look forward to your participation and support to this activity. For queries and other concerns, kindly let your designated staff coordinate with Mr. Renie M. Dumangas, RGADC-X Secretariat, through mobile number 0917-7733-732 or email address rgadc10@gmail.com.

Thank you and best regards.


DR. JESUS ANTONIO G. DERIJE, DVM
Chairperson, RDC-X RGADC
President, Central Mindanao University

Encl: a/s

Annex A

List of Target Participants and Assigned Document for Submission

LGUs (14)	RLAs (28)	SUCs (8)	PSOs * (5)
<p><i>Project Designs/Proposals</i></p> <p>A. Provinces</p> <ol style="list-style-type: none"> 1. Bukidnon 2. Camiguin 3. Lanao del Norte 4. Misamis Occidental 5. Misamis Oriental <p>-----</p> <p><i>Project Accomplishment Reports</i></p> <p>B. Cities</p> <ol style="list-style-type: none"> 6. Cagayan de Oro 7. El Salvador 8. Gingoog 9. Iligan 10. Malaybalay 11. Oroquieta 12. Ozamiz 13. Tangub 14. Valencia 	<p><i>Project Designs/Proposals</i></p> <ol style="list-style-type: none"> 1. Bangko Sentral ng Pilipinas 2. Bureau of Fisheries and Aquatic Resources 3. Bureau of Local Government Finance 4. Commission on Higher Education 5. Commission on Human Rights 6. Commission on Population 7. Civil Service Commission 8. Department of Agriculture 9. Department of Agrarian Reform 10. Department of Budget and Management 11. Department of Environment and Natural Resources 12. Department of Education 13. Department of Foreign Affairs 14. Department of Interior and Local Government <p>-----</p> <p><i>Project Accomplishment Reports</i></p> <ol style="list-style-type: none"> 15. Department of Human Settlements and Urban Development 16. Department of Health 17. Department of Justice-Parole and Probation Administration 18. Department of Labor and Employment 19. Department of Science & Technology 20. Department of Tourism 21. Department of Public Works and Highways 	<p><i>Project Designs/Proposals</i></p> <ol style="list-style-type: none"> 1. Central Mindanao University 2. University of Science and Technology of Southern Philippines-CDO 3. Camiguin Polytechnic State College 4. Mindanao State University-Iligan Institute of Technology <p>-----</p> <p><i>Project Accomplishment Reports</i></p> <ol style="list-style-type: none"> 5. Bukidnon State University 6. Northwestern Mindanao State College of Science and Technology 7. Northern Bukidnon State College 8. University of Science and Technology of Southern Philippines (USTP) 	<ol style="list-style-type: none"> 1. Confederation of Philippine Exporters Foundation Region 10 Chapter, Inc. 2. Handicapped's Anchor is Christ, Inc. 3. United Architects of the Philippines Cagayan de Oro Chapter 4. Cagayan de Oro Hotel and Restaurant Association 5. Research Institute for Mindanao Culture <p>* not required to submit sample designs/reports</p>

LGUs (14)	RLAs (28)	SUCs (8)	PSOs * (5)
	22. Department of Social Welfare and Development 23. Department of Trade and Industry 24. Land Transportation Office 25. National Commission on Indigenous People 26. Philippine Statistics Authority 27. Philippine National Police 28. Technical Education & Skills Development Authority		

Note: Participants per agency category will be divided into two (2). Each sub-group and per agency will be assigned to submit either a sample project design/proposal and accomplishment report.