



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

18 April 2022

DIVISION MEMORANDUM
No. 159, s. 2022

**CAPACITY BUILDING FOR ALS IMPLEMENTERS
ON BASIC TECHNICAL WRITING (PHASE 3)**

To: **ASTER M. GALLEGA, PhD** (PSDS/ALS Focal)
KAREN ROSE A. SERRANIA (SEPS-HRD)
JOHNELL VACALARES (EPSA-II)
BOB T. PAQUINOL (ALS)
ALL ALS IMPLEMENTERS
All Others Concerned
This Division

1. In line with the Department of Education's aim to provide teachers with Learning and Development (L&D) opportunities and reinforce the trainings provided to the Alternative Learning System (ALS) implementers, this Office announces the conduct of the Capacity Building for ALS Implementers on Basic Technical Writing (Phase 3) on April 20, 2022 at 8:30am-5:00pm at Bigbees Café, El Salvador City with the limited face to face training modality.
2. The said activity aims to cover the following sessions:
 - a. Presentation of written outputs from Phase 2;
 - b. Radio-Based Instruction script writing;
 - c. Awarding of Certificate of Completion for 3-Phase Capacity Development
3. Participants of this activity are the ALS implementers (*with the supervising personnel*), Technical Working Group and facilitators. Participants are directed to wear facemask/face shield in the duration of the activity and practice social distancing measures to observe proper health protocols.






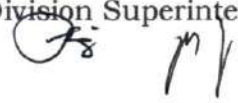
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4. Further, a pre-work relative to this activity will be conducted on April 18, 2022 (3:00pm-5:00pm) at the Diamond Conference Room to be attended by the following members of the Technical Working Group:

Name	Designation
Aster M. Gallega, PhD	PSDS/ALS Focal Person
Karen Rose A. Serrania	SEPS-HRD
Merogim P. Mugot	EPS-II
Johnell Vacalares	EPSA
Bob T. Paquinol	Facilitator/Program Chair

5. Further, meals and other expenses relative to this activity will be charged to the Human Resource Training and Development (HRTD) fund subject to the usual accounting and auditing processes and procedures.
6. Moreover, this L&D activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. For dissemination, guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent



To be indicated in the Perpetual Index
under the following subjects:

SGOD/KRAS/hrd L&D ALS
Phase 3

