



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

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5 May 2022

DIVISION MEMORANDUM  
No. 182, s. 2022

**CHANGES IN DELIVERY OF SUPPLIES ARRANGEMENT FROM DIVISION  
OFFICE TO SCHOOLS**

To: **Asst. Schools Division Superintendent**  
**Chief CID, SGOD**  
**PSDS, Education Program Supervisors**  
**All Public Elementary and Secondary Schools**  
**All Others Concerned**  
This Division

1. This is to inform all the concerned personnel that in this Division's efforts to minimize its expenses on fuel consumption, the official vehicle shall no longer be used to deliver supplies to all schools effective immediately.
2. The schools may use their Maintenance and Other Operating Expenses (MOOE) funds to pay expenses for transporting goods subject to the usual accounting and auditing rules and regulations.
3. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. For information, guidance and compliance.

  
**OLGA C. ALONSABE, Ph.D., CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent 

OSDS/MBJ



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