



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

16 May 2022

DIVISION MEMORANDUM
No. 201 s. 2022

ADDENDUM TO DIVISION MEMORANDUM 57, S. 2022
RE: ANNOUNCEMENT OF CAREER OPPORTUNITY:
TEACHER POSITIONS FOR SY 2022-2023

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This is to inform all interested applicants that the **deadline for submission** of Application Documents for Teacher positions (entry level) in Kindergarten, Elementary, Junior High School and Senior High School is on **May 25, 2022, 5:00 PM**. All applicants are advised to refer to Division Memorandum 57, s. 2022 for the list of documents as well as the process to be followed/undertaken relative to the submission of application documents. Those who have submitted incomplete documents may submit additional documents until the above stated date only.
2. For this ranking, composition of the Division Selection Committees (DSCs) shall be as follows:

Kindergarten/ Elementary/ SPED	Junior High School	Senior High School
Chairperson: Dionesio L. Liwag, Jr.		
Members: 1. Ninian A. Alcasid 2. Grace P. Paculba 3. Genevieve E. Lusterio 4. Aster M. Gallega 5. Lina C. Bejiga 6. Mariel B. Ubaub 7. Orlando M. Lumahang	Members: 1. Rolly B. Labis 2. Marie Jade A. Cacayan 3. Margie R. Valmoria 4. Lorna H. Estrosas 5. Rebecca B. Namoc 6. Orlando M. Lumahang 7. Jeffrey M. Martinez	Members: 1. Ninian A. Alcasid 2. Anabelle M. Mamaclay 3. Roque R. Sabasaje 4. Manuel A. Janubas 5. Jessica C. Micabalo 6. Authorized Industry Representative 7. Jun Mark Rey O. Nob



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 557-5375
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8. Rhea C. Batutay		
Secretariat: Rosa Maria M. Rebusto	Secretariat: Randy Rhys U. Capistrano	Secretariat: Felanie Marie A. Lim

3. Members of the DSC and HRMPSB are required to prioritize the schedule below to ensure that Registry of Qualified Applicants (RQA) is already submitted to the Office of the Schools Division Superintendent on or before **June 17, 2022**.

Schedule	Activity/Output	In-Charge
May 17, 2022, 1:30-5:00 PM	Orientation/Coordination Meeting	HRMPSB/DSC
May 19, 2022, 1:30-5:00 PM	Orientation of Applicants	Applicants and HRMPSB/DSC
May 25, 2022, 5:00 PM	Extended Deadline for Submission of Application Documents	Applicants and HRMPSB/DSC Secretariat
May 26-27, 2022	Sorting of Documents and Preparation of Forms	HRMPSB/DSC Secretariat
May 30 to June 01, 2022	Initial Evaluation	HRMPSB & DSC with secretariat
June 02-03, 2022	Posting of Selection Line-Up	HRMO & HRMPSB/DSC Secretariat
June 06-08, 2022	Interview of Applicants	HRMPSB/DSC & Applicants
June 09-10 and 13-14, 2022	Evaluation of Demonstration Videos (Teaching and Skills Demo)	HRMPSB & DSC
June 15-16, 2022	Consolidation of Scores	HRMPSB/DSC Secretariat
June 17, 2022	Final HRMPSB/ DSC Deliberation and Signing of Comparative Assessment Result (CAR) and Registry of Qualified Applicants (RQA)	HRMPSB & DSC with secretariat
June 20-21, 2022	Finalization and Submission of Proposed Deployment of Teachers	SDS, HRMO & Planning Officer
June 22-23, 2022	Submission of RQA with plotting form to SDS	Personnel Unit



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4. This Office reiterates that it shall adhere to the Equal Employment Opportunity Principle (EEOP) in all steps to be undertaken for this ranking. Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. Immediate dissemination of this Memorandum to all concerned is enjoined.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING RECRUITMENT SELECTION



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