



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

09 Jun 2022

DIVISION MEMORANDUM
No. 238, s. 2022

**NOTICE ON APPOINTMENT/S ISSUED: ADMINISTRATIVE AIDE VI,
ADMINISTRATIVE ASSISTANT II, ADMINISTRATIVE
ASSISTANT III AND GUIDANCE COUNSELOR II**

To: **Asst. Schools Division Superintendent
Chief CID, SGOD
PSDS, Education Program Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned**
This Division

1. This is to inform the field that this Division issued the following appointment/s, details to wit:

Effective Date	Name	Position	Status	Station
16- May 2022	FERNANDEZ, GREFEL MARI LABIO	ADMINISTRATIVE ASSISTANT III	PERMANENT (REEMPLOYMENT)	SCHOOLS DIVISION OFFICE - OSDS
01-Jun-2022	BACULIO, CHARISSE APAG	ADMINISTRATIVE ASSISTANT II	PERMANENT (REEMPLOYMENT)	SCHOOLS DIVISION OFFICE - OSDS
01-Jun-2022	MONFORTE, MELCHIE BARBAS	ADMINISTRATIVE AIDE VI	PERMANENT (REEMPLOYMENT)	SCHOOLS DIVISION OFFICE - CID
01-Jun-2022	DESCALLAR, MARILOU YUGO	GUIDANCE COUNSELOR II	PERMANENT (ORIGINAL)	MOLUGAN NATIONAL HIGH SCHOOL/ DISTRICT 2

2. To be updated on the positions recently filled up by this Office, all are advised to visit the Division Website: www.depedelsalvadorcity.net → *Career Opportunities* → *List of Newly Hired/ Promoted Employees*.
3. All are reminded that this Office adheres to the Equal Opportunity Principle (EOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 557-5375
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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4. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING

RECRUITMENT

SELECTION



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