



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

June 14, 2022

DIVISION MEMORANDUM
No. 256, s. 2022

**ACCOUNTING AND SUPPLY OFFICE WORKSHOP ON RECONCILIATION OF
SCHOOL BUILDINGS, EQUIPMENT AND SEMI-EXPENDABLE PROPERTIES**

To: **MARICEL B. JANGAO, CPA**, Accountant III
ALAN T. SACULINGAN, Supply Officer II
KEMBERLY D. OCO, AO II
SHEILA MAE B. ACERO, ADAS III
HONEY LUZ A. SABUERO, AO II
DEXTER A. CARANGCARANG, ADA VI
NICK C. RATUNIL, AO II
ALL OTHERS CONCERNED
This Division

1. The Accounting and Supply Office will be having Workshop on Reconciliation of School Buildings, Equipment, and Semi-Expendable Properties on June 20-21, 2022, 8:00 - 5:00 PM at Jade Building Conference Room, El Salvador City Division.
2. This workshop aims to discuss various issues and concerns, give updates of new guidelines, reconcile discrepancies in accounting and supply office records and other important matters.
3. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity or political affiliation.
4. For information and guidance.

OLGA C. ALONSABE PhD, CESO V
Schools Division Superintendent

OSDS/CDA



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