



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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Office of the Schools Division Superintendent

June 13, 2022

DIVISION MEMORANDUM

No. 257, s. 2022

**PLANNING AND EVALUATION ON THE GUIDELINES ON COUNSELING AND  
REFERRAL SYSTEM OF LEARNERS IMPLEMENTATION FOR  
SCHOOL YEAR 2022-2023**

To: **Assistant Schools Division Superintendent  
CES, CID & SGOD  
Public Elementary, Secondary School Heads and  
Designated Guidance Advocates from Molugan NHS,  
Molugan CS, Amoros ES, Sambulawan ES,  
Sambulawan NHS, Ulaliman ES, Himaya NHS,  
Himaya ES and PSB ES  
This Division**

1. Pursuant to DepEd Memo issued regarding the Guidelines on Counseling and Referral System of Learners dated March 3, 2021 from the Office of the Undersecretary of Curriculum, the Registered Guidance Counselor II will meet the focal persons concerned on June 21, 2022 via Google Meet at 9:00-10:30 am thru this link <https://meet.google.com/mbx-foxq-cjn> to ensure implementation of the policy.
2. The participants in this activity are the Chief CID, SGOD, School Heads and the Designated Guidance Advocates of the above-mentioned schools to ensure collaboration and dissemination of information.
3. The meeting will be facilitated by the Guidance Counselor II using an appreciative inquiry-based session as an evaluative feedback on the facilitation of the Guidance and Counseling services for the last school year 2021-2022.
4. Re-orientation of the policies, guidelines and procedures of Counseling and Referral System of Learners to the School Heads and Guidance Advocates will be conducted as well to guide the team in the implementation of the policy as a mechanism to address the needs of learners on mental health services including counseling activities with mental health professionals.
5. A google link student needs-assessment survey will be presented by the counselor and its mechanism of the conduct prior to the end of the



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school year as one of the bases in the organization of the Guidance Program for next school year.

6. This Office shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and guidelines. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political officials.
7. For information, guidance and compliance.

**OLGA C. ALONSABE, PhD, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects: GUIDANCE COUNSELING

