



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

14 June 2022

DIVISION MEMORANDUM

No. 261, s. 2022

END-OF-SCHOOL YEAR RITES 2021-2022

To: **Asst. Schools Division Superintendent**
Chief ES, CID and SGOD
PSDS, Education Program Supervisors
All Division Office personnel
All Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. The field is hereby informed of the schedule of the Moving-Up/Completion and Graduation Rites for the School Year 202
2. For the schools where the SDS, ASDS and two (2) Chief Education Supervisors are assigned to serve as confirming officers, the EPS/Technical Assistance Providers (TAPs) are still expected to be present.
3. The Schedule, Prescribed Program of Activities and Scripts for the Presentation and Confirmation of Completers/Graduates are found as enclosures.
4. It is hereby directed that the Minimum Public Health Standards (MPHS) will be continuously observed to ensure the safe conduct of the EOSY rites.
5. All are reminded that this Office adheres to the Equal Opportunity Principle (EOP) in all steps to be undertaken in this activity. Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. For information, guidance and compliance.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

END-OF-SCHOOL YEAR RITES

SY 2021-2022



SCHEDULE OF MOVING-UP/COMPLETION AND GRADUATION RITES

JUNE 28, 2022				
<i>Time</i>	<i>Level</i>	<i>Name of Schools</i>	<i>Confirming Officer</i>	<i>Venue</i>
9:00 AM	Grade 12	Cogon NHS	SDS Olga C. Alonsabe	School
1:00 PM	Grade 10	Cogon NHS	OIC-ASDS Dionesio L. Liwagon, Jr.	School
1:30 PM	Grade 10	Himaya NHS	SDS Olga C. Alonsabe	City AVR

JUNE 29, 2022				
<i>Time</i>	<i>Level</i>	<i>Name of Schools</i>	<i>Confirming Officer</i>	<i>Venue</i>
8:00 AM	Kinder	Taytay ES	OIC-ASDS Dionesio L. Liwagon, Jr.	School
9:30 AM	Grade 10	SFDA NHS	SDS Olga C. Alonsabe	City AVR
2:00 PM	Grade 12	SFDA NHS	SGOD Chief ES Rolly B. Labis	City AVR

JUNE 30, 2022				
<i>Time</i>	<i>Level</i>	<i>Name of Schools</i>	<i>Confirming Officer</i>	<i>Venue</i>
8:00 AM	Kinder	SFDA ES	EPS Anabelle M. Mamaclay	School
8:00 AM	Kinder	Ulaliman ES	CID Chief ES Ninian A. Alcasid	School
9:00 AM	Grade 6	Ulaliman ES	CID Chief ES Ninian A. Alcasid	School
9:00 AM	Grade 6	Cogon ES	EPS Genevieve E. Lusterio	School
9:00 AM	Kinder	PSB ES	EPS Margie R. Valmoria	School
9:00 AM	Kinder	Sinaloc ES	EPS Manuel A. Janubas	School
9:00 AM	Grade 10	Molugan NHS	SDS Olga C. Alonsabe	School
9:30 AM	Grade 6	ECCS	OIC-ASDS Dionesio L. Liwagon, Jr.	School
9:30 AM	Grade 6	Molugan CS	OIC-EPS Lina C. Bejiga	School
10:00 AM	Grade 6	SFDA ES	EPS Anabelle M. Mamaclay	School
10:30 AM	Grade 6	PSB ES	EPS Margie R. Valmoria	School
1:30 PM	Kinder	Cogon ES	EPS Genevieve E. Lusterio	School
1:30 PM	Grade 6	Sinaloc ES	SDS Olga C. Alonsabe	School
2:00 PM	Grade 12	Molugan NHS	OIC-ASDS Dionesio L. Liwagon, Jr.	School

JULY 1, 2022				
<i>Time</i>	<i>Level</i>	<i>Name of Schools</i>	<i>Confirming Officer</i>	<i>Venue</i>
8:00 AM	Kinder	Sambulawan ES	EPS Lorna H. Estrosas	School
8:30 AM	Kinder	Kibonbon ES	CID Chief Ninian A. Alcasid	School
9:00 AM	Kinder	Amoros ES	EPS Manuel A. Janubas	School
9:00 AM	Kinder	Hinigdaan ES	OIC-EPS Lina C. Bejiga	School
9:00 AM	Kinder	Himaya ES	EPS Margie R. Valmoria	School
9:00 AM	Kinder	Kalabaylabay IS	PSDS Aster M. Gallega	School
10:00 AM	Grade 6	Sambulawan ES	OIC-ASDS Dionesio L. Liwagon, Jr.	School
10:00 AM	Grade 10	Hinigdaan NHS	SDS Olga C. Alonsabe	School
10:30 AM	Grade 6	Kibonbon ES	SGOD Chief ES Rolly B. Labis	School
1:00 PM	Grade 6	Amoros ES	OIC-ASDS Dionesio L. Liwagon, Jr.	School
1:00 PM	Grade 10	Sambulawan NHS	EPS Lorna H. Estrosas	School
2:00 PM	Grade 6	Hinigdaan ES	SGOD Chief ES Rolly B. Labis	School
2:00 PM	Grade 6	Himaya ES	EPS Margie R. Valmoria	School
2:00 PM	Grade 6	Kalabaylabay IS	SDS Olga C. Alonsabe	School
2:00 PM	Grade 12	Hinigdaan NHS	OIC-EPS Lina C. Bejiga	School

PRESCRIBED PROGRAM OF ACTIVITIES

I. Kindergarten

Processional March	Candidates for Completion, Parents, Guests, Teachers
Pambansang Awit	Lupang Hinirang <i>Candidates for Completion</i>
Opening Prayer	<i>(School's Choice)</i>
Regional, Division and School Hymn	
Opening Remarks and Welcome Message	School Principal/School Head
Presentation of Candidates for Completion	School Head
Confirmation of Completers	Olga C. Alonsabe, PhD, CESO V or her Authorized Representative
Distribution of Certificates	SDS, School Head, et. al.
Awarding of Academic Excellence and Other Awards	
Message of Gratitude	Star Pupil
Short Introduction of the Guest Speaker	Faculty Member
Message	Guest Speaker <i>(Preferably an alumni of the school)</i>
Giving of Plaque/Certificate of Appreciation	SDS and School Head
Closing Remarks	PTA / Faculty President
Recessional March	Completers

Remark: Cuing is highly recommended than a presence of a Master of Ceremony

PRESCRIBED PROGRAM OF ACTIVITIES

II. Elementary

Processional March	Candidates for Graduation, Parents, Guests, Teachers
Pambansang Awit	Lupang Hinirang <i>Candidates for Completion</i>
Opening Prayer	<i>(School's Choice)</i>
Regional, Division and School Hymn	
Opening Remarks	School Principal/School Head
Welcome Message	Student with Highest/High Honors
Messages	Olga C. Alonsabe, PhD, CESO V Schools Division Superintendent Leonor Magtolis-Briones DepEd Secretary
Presentation of Candidates for Graduation	School Head
Confirmation of Graduates	Olga C. Alonsabe, PhD, CESO V or her Authorized Representative
Distribution of Certificates	SDS, School Head, et. al.
Awarding of Top 10 Graduates and Other Awardees	
Short Introduction of the Guest Speaker	Faculty Member
Message	Guest Speaker <i>(Preferably an alumni of the school)</i>
Giving of Plaque/Certificate of Appreciation	SDS and School Head
Pledge of Loyalty	Student with High Honors /with Honors
Alma Mater and Graduation Song	Graduates
Closing Remarks	PTA / Faculty President
Recessional March	Graduates

Remark: Cuing is highly recommended than a presence of a Master of Ceremony

PRESCRIBED PROGRAM OF ACTIVITIES

III. Junior High School

Processional March	Candidates for Completion, Parents, Guests, Teachers
Pambansang Awit	Lupang Hinirang <i>Candidates for Completion</i>
Opening Prayer	<i>(School's Choice)</i>
Regional, Division and School Hymn	
Opening Remarks and Welcome Message	School Principal/School Head
Presentation of Candidates for Completion	School Head
Confirmation of Completers	Olga C. Alonsabe, PhD, CESO V or her Authorized Representative
Distribution of Certificates	SDS, School Head, et. al.
Awarding of Academic Excellence and Other Awards	
Message of Gratitude	With Highest/ High Honors
Short Introduction of the Guest Speaker	Faculty Member
Message	Guest Speaker <i>(Preferably an alumni of the school)</i>
Giving of Plaque/Certificate of Appreciation	SDS and School Head
Closing Remarks	PTA / Faculty President
Recessional March	Completers

Remark: Cuing is highly recommended than a presence of a Master of Ceremony

PRESCRIBED PROGRAM OF ACTIVITIES

IV. Senior High School

Processional March	Candidates for Graduation, Parents, Guests, Teachers
Pambansang Awit	Lupang Hinirang <i>Candidates for Completion</i>
Opening Prayer	<i>(School's Choice)</i>
Regional, Division and School Hymn	
Opening Remarks	School Principal/School Head
Welcome Message	Student with Highest/High Honors
Messages	Olga C. Alonsabe, PhD, CESO V Schools Division Superintendent Leonor Magtolis-Briones DepEd Secretary
Presentation of Candidates for Graduation	School Head
Confirmation of Graduates	Olga C. Alonsabe, PhD, CESO V or her Authorized Representative
Distribution of Certificates	SDS, School Head, et. al.
Awarding of Top 10 Graduates and Other Awardees	
Short Introduction of the Guest Speaker	Faculty Member
Message	Guest Speaker <i>(Preferably an alumni of the school)</i>
Giving of Plaque/Certificate of Appreciation	SDS and School Head
Pledge of Loyalty	Student with High Honors /with Honors
Alma Mater and Graduation Song	Graduates
Closing Remarks	PTA / Faculty President
Recessional March	Graduates

Remark: Cuing is highly recommended than a presence of a Master of Ceremony

Enclosure No. 3.1 of Division Memorandum No. 261, s. 2022

I. Kindergarten

PRESENTATION OF CANDIDATES *(by the School Head)*

Good morning/afternoon!

(Mention the name of the Confirmation Officer)

I have the honor to present to you the candidates for moving-up of (name of the school) for this school year 2021-2022, composed of ___ boys and ___ girls with a total of ___.

I hereby certify that these ___ candidates have satisfactorily complied the requirements of the enhanced basic education curriculum for Kindergarten as prescribed by the Department of Education.

Madam/Sir, they now await your confirmation.

CONFIRMATION OF GRADUATION *(by the Authorized Representative)*

By the power vested upon me by the Department of Education as the authorized representative of our Schools Division Superintendent of the Division of El Salvador City, Dr. Olga C. Alonsabe and as presented by the School Principal/School Head that these candidates for moving-up have satisfactorily complied the requirements of the enhanced basic education curriculum for Kindergarten, as prescribed by the Department of Education, I now confirm you completers of School Year 2021-2022!

Congratulations!

Enclosure No. 3.2 of Division Memorandum No. 261, s. 2022

II. Elementary

PRESENTATION OF CANDIDATES *(by the School Head)*

Good morning/afternoon!

(Mention the name of the Confirmation Officer)

I have the honor to present to you the candidates for graduation of (name of the school) for this school year 2021-2022, composed of ___ boys and ___ girls with a total of ___.

I hereby certify that these _____ candidates have satisfactorily completed the requirements of the enhanced basic education curriculum for Elementary as prescribed by the Department of Education.

Madam/Sir, they now await your confirmation.

CONFIRMATION OF GRADUATION *(by the Authorized Representative)*

By the power vested upon me by the Department of Education as the authorized representative of our Schools Division Superintendent of the Division of El Salvador City, Dr. Olga C. Alonsabe and as presented by the School Principal/School Head that these candidates for graduation have satisfactorily completed the requirements of the enhanced basic education curriculum for Elementary, as prescribed by the Department of Education, I now confirm you graduates of School Year 2021-2022!

Congratulations!

III. Junior High School

PRESENTATION OF CANDIDATES *(by the School Head)*

Good morning/afternoon!

(Mention the name of the Confirmation Officer)

I have the honor to present to you the candidates for moving-up of (name of the school) for this school year 2021-2022, composed of ___ male and ___ female with a total of ___.

I hereby certify that these ___ candidates have satisfactorily complied the requirements of the enhanced basic education curriculum for Junior High School as prescribed by the Department of Education.

Madam/Sir, they now await your confirmation.

CONFIRMATION OF GRADUATION *(by the Authorized Representative)*

By the power vested upon me by the Department of Education as the authorized representative of our Schools Division Superintendent of the Division of El Salvador City, Dr. Olga C. Alonsabe and as presented by the School Principal/School Head that these candidates for moving-up have satisfactorily complied the requirements of the enhanced basic education curriculum for the Junior High School, as prescribed by the Department of Education, I now confirm you completers of School Year 2021-2022!

Congratulations!

IV. Senior High School

PRESENTATION OF CANDIDATES *(by the School Head)*

Good morning/afternoon!

(Mention the name of the Confirmation Officer)

I have the honor to present to you the candidates for graduation of (name of the school) for this school year 2021-2022, composed of:

For the General Academic Strand: ___ male and ___ female with a total of ___

For the Science, Technology, Engineering and Mathematics:

___ male and ___ female with a total of ___

For the Accountancy, Business and Management:

___ male and ___ female with a total of ___

For the Technical-Vocational Track: ___ male and ___ female with a total of ___

For the Humanities and Social Sciences: ___ male and ___ female with a total of ___

I hereby certify that these ___ candidates have satisfactorily completed the requirements of the enhanced basic education curriculum for Elementary as prescribed by the Department of Education.

Madam/Sir, they now await your confirmation.

CONFIRMATION OF GRADUATION *(by the Authorized Representative)*

By the power vested upon me by the Department of Education as the authorized representative of our Schools Division Superintendent of the Division of El Salvador City, Dr. Olga C. Alonsabe and as presented by the School Principal/School Head that these candidates for graduation have satisfactorily completed the requirements of the enhanced basic education curriculum for the secondary - senior high school, as prescribed by the Department of Education, I now confirm you graduates of School Year 2021-2022!

Congratulations!