



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

20 June 2022

DIVISION MEMORANDUM
NO. 267, s. 2022

**PARTICIPATION ON YOUTH WITH FLAIR: FOSTERING INDIVIDUALS
TOWARDS DIGITAL LITERACY**

To: **Chief, School Governances and Operations Division**
Youth Formation Coordinator
All Public Secondary School Heads
All Supreme Student Government (SSG) Teacher-Advisers
All Supreme Student Government (SSG) Officers
Grade 7 to 12 Learners
All Others Concerned
This Division

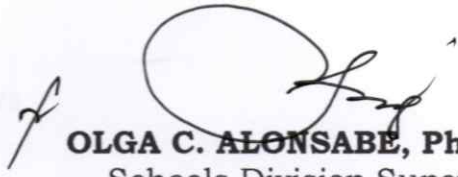

1. Pursuant to Unnumbered Memorandum from Juan Valeriano C. Respicio IV *Re: Request for Student and Technical Assistance to Microsoft Youth Ambassador (MYA) Program Initiatives*, this Office hereby informs the field to participate on the conduct of “Youth with Flair: Fostering Individuals towards Digital Literacy” on June 24, 2022 at 1:00 P.M. – 3:00 P.M via MS Teams and Facebook Live platform.
2. The activity aims to shape and empower Filipino students who employ globally competitive skills and embody the ideals of being value-driven, career-oriented, culturally rooted and be socially responsible youth. It also aims to onboard qualified students to serve as the DepEd ambassadors who will champion the innovative use of technology to their classmates and peers.
3. Further, expected participants of this program are all Grade 7 to Grade 12 students. All participants are advised to register through this link: https://bit.ly/R10_registrationform and to join the MYA’s group page: <https://www.facebook.com/groups/microsoft.youth.ambassador.region.x/>





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4. Moreover, kindly refer to Annex A for the event information and program online.
5. This program adheres to the Equal Opportunity Principle (EOP) in observing all policies and guidelines. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. Immediate and wide dissemination of this Memorandum is enjoined.


OLGA C. ALONSABE, Ph.D., CESO V
Schools Division Superintendent


Encls: As stated

Reference: Unnumbered Memo

To be indicated in the Perpetual Index
under the following subject:

SGOD/YFD/jee Microsoft Youth Ambassador
 Capstone Event
 Youth Formation





MICROSOFT PHILIPPINES
in partnership with
AUDENTES TECHNOLOGIES INC.
in cooperation with the
DEPARTMENT OF EDUCATION
Youth Formation Division
MYA Program

YOUTH WITH FLAIR: FOSTERING INDIVIDUALS TOWARDS DIGITAL LITERACY

To: Assistant School's Division Superintendent

School Principals

School ICT Coordinators

YFD Coordinators

Academic-related and Co-curricular Clubs and Organizations

(Teacher-Advisers and Officers)

All others concerned

The Division

PARTICIPATION TO THE CONDUCT OF "YOUTH WITH FLAIR: FOSTERING INDIVIDUALS TOWARDS DIGITAL LITERACY"

1. Pursuant to Unnumbered Memorandum from Juan Valeriano C. Respicio IV, Assistant Secretary, Youth Affairs and Special Concerns titled "Request for Support and Technical Assistance to Microsoft Youth Ambassadors (MYA) Program Initiatives", we, the Microsoft Youth Ambassadors of Region 10, will conduct "**Youth with Flair: Fostering Individuals towards Digital Literacy**" on **June 24 2022**, at **1:00-3:00 PM** via **Microsoft Teams and Facebook Live**.
2. In this light, all of the students, from grade 7 to grade 12 are requested to register in this link: https://bit.ly/R10_registrationform and to join the MYA's group page: <https://www.facebook.com/groups/microsoft.youth.ambassador.region.x/>



Microsoft

#MYAProgram

#depedkabataan2022

3. For queries, and concerns, contact Shane Marie Villoria through email:
villoriashane@gmail.com

Respectfully,

The Region X Microsoft Youth Ambassadors

School Event Information

MYA Program	MYA Capstone
Title of School Event	Youth with Flair: Fostering Individuals Towards Digital Literacy
Division	Division of Camiguin
Schedule	June 24, 2022 via Microsoft Teams Live Event link to be disseminated on June 21, 2022
	Time: Duration: 1 hour (<i>min</i>); 2 hours and a half hour (<i>max</i>)
Main Goal	To foster digital literacy in the minds of the youth while upholding inclusivity for the empowerment of everyone.
Objectives	1. To present methods and opportunities to the Region 10 population through technology using the M365 tools so that a world where digital literacy thrives along with the people is possible.
	2. To impart the knowledge we acquired as the Microsoft Youth Ambassadors as literacy in technology plays a huge role towards the advancement of the community;

	3. To cultivate advantageous digital information that usually isn't taught in the academe— thereby giving our youth an edge in terms of employability as they excel over the Microsoft technologies.
Target Participants (occupation, age range, etc.)	Junior High School (Grade 7-10) and Senior High School Students (Grade 11 - 12)
Expected Number of Participants	At least 1,000 students
Microsoft Applications to Use during the event	1. PowerPoint (for the design to be presented during the training session)
Proponents	2. One Drive (for the storage of the meeting's documents and session recordings) 3. Teams (for conducting the virtual training session)

Program Outline

MYA Training Schedule (Capstone)

Program Title: Youth with Flair: Fostering Individuals towards Digital Literacy

TIME DURATION	TOPIC REFERENCE	DISCUSSANT	VENUE	NOTES
SCHOOLS IN THE DIVISION OF CAMIGUIN				
1:00 PM- 1:10 PM	Welcoming remarks, Introduction of the Region 10 group to the attendees, agenda, and Session guidelines	MYA Host: Shane Marie Villoria	Microsoft Teams Live Event	Introduction is essential for the participants to feel acquainted to us, helping them feel more engaged in the next minutes.
SESSION PROPER				
1:10 PM- 1:30 PM	Activation of Microsoft 365 account	MYA Trainer: Ralf Virgil Panes	Microsoft Teams Live Event	Activation of Microsoft 365 for the learners.

1:30PM- 2:30 PM	Microsoft Applications for education: PowerPoint, Word, Excel, Outlook, Teams	MYA Trainer: Irish Tagaylo, John Mark Pahulaya, and Ralf Virgil Panes	Microsoft Teams Live Event	The discussion of the five recommended features of each application will up skill the students for their remote learning and build their capacity to conduct virtual school events through Microsoft Teams and other Office 365 Application. The learners may use their knowledge in these Microsoft applications to create proposal documents (Word), project tracker spreadsheets (Excel), multimedia slideshows (PowerPoint), and event calendars (Outlook) for their digital school events.
5-minute break				
2:40 PM – 2:50 PM	Kahoot Quiz	MYA trainer: Carl James Solosod	Microsoft teams live event	A fun test for everyone after the discussion to loosen up and test the learning at the same time.
2:50 PM- 3:00 PM	Survey form, Question and answer; Closing remarks	The Region 10 group	Microsoft Teams Live Event	Addressing the questions of the learner for an in-depth learning.
End of Training Session				



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY


MEMORANDUM

For: **Regional Directors and BARMM Education Minister**
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
Public and Private Secondary School Heads
School ICT Coordinators

Federation of Supreme Student Government
(National, Regional, Division and School Level Board Members,
Teacher-Advisers, and Officers)

Academic-Related and Co-Curricular Clubs and Organizations
(Teacher-Advisers and Officers)

All Others Concerned

From: 
JUAN VALERIANO C. RESPICIO IV
Assistant Secretary
Youth Affairs and Special Concerns

Subject: **REQUEST FOR SUPPORT AND TECHNICAL ASSISTANCE**
TO MICROSOFT YOUTH AMBASSADORS (MYA)
PROGRAM INITIATIVES

Date: **30 May 2022**

The Department of Education (DepEd), through the Office of the Assistant Secretary for Youth Affairs and Special Concerns-Youth Formation Division (OASYASC-YFD), in partnership with Microsoft Philippines, will conduct a series of **Microsoft Youth Ambassadors (MYA) Initiatives** through a **Capstone Program** on any available days **from 1-25 June 2022** via **Microsoft Teams**.

The MYA program was launched last 30 November 2021, and it aims to shape empowered Filipino students who employ globally competitive skills and embody the ideals of being value-driven, career-oriented, culturally rooted and socially responsible. It also aims to onboard qualified students to serve as the DepEd ambassadors who will champion the innovative use of technology to their classmates and peers.

In the said Capstone Program, the MYAs are expected to conduct their own training to impart basic knowledge on Microsoft 365 applications and communicate effectively to their team members and fellow students to bring out the best possible outputs.

In this regard, the OASYASC-YFD would like to request support and technical assistance from the Regional and Division Offices down to the schools for the conduct of student-led MYA program initiatives as specified in the table below:

Level of Governance	Activities
Regional Office	<ol style="list-style-type: none"> 1. The Memorandum issued from the Central Office (CO) shall be disseminated to the different Schools Division Offices (SDOs). 2. MYA-related publication materials shall be shared to regional youth formation social media sites.
Division Office	<ol style="list-style-type: none"> 1. The Memorandum issued shall be disseminated to the different schools in the Division. 2. MYA-related publication materials shall be shared to division youth formation social media sites. 3. Through the Youth Formation Coordinators (YFCs), the Division Office shall provide assistance to the MYAs in the identification of schools to be invited to participate in the Capstone Program and shall notify the school head regarding the engagement.
School	<ol style="list-style-type: none"> 1. If the school is invited to participate, the School Head, through the SSG teacher-adviser, shall ensure maximum participation of all students from Grades 7 to 12 to participate in the said program. 2. The ICT coordinator of the school shall provide technical support to the MYAs and to all students who wish to participate. 3. MYA-related publication materials shall be shared to the social media sites of the school.

For more information and other concerns, please contact Mr. Rovin James F. Canja, OIC-Chief of OASYASC-YFD, through telephone number 8637-98-14 or email at blss.yfd@deped.gov.ph .

For immediate dissemination and compliance.