



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

July 21, 2022

DIVISION MEMORANDUM

No. 320, s. 2022

**GUIDANCE AND COUNSELING CENTER PROGRAM ORIENTATION AND
CAPACITY BUILDING WORKSHOP ON PSYCHOLOGICAL FIRST AID FOR
GUIDANCE ADVOCATES WITH SCHOOL HEADS, SCHOOL SAFETY OFFICER
AND ADMINISTRATORS FOR SCHOOL YEAR 2022-2023**

To: **Assistant Schools Division Superintendent
Public Elementary and Secondary School Heads District I & II
Designated Guidance Advocate District II
School Safety Officer**
This Division

1. Pursuant to the DepEd Memo issued on the *Guidelines on Counseling and Referral System of Learners, Career Guidance Program (CGP), Basic Education Act of 2013 Rule and RA 11036- Mental Health Law*, the Registered Guidance Counselors II of the Division will meet the focal persons concerned of the elementary and secondary public schools for a face-to-face **Guidance and Counseling Center Program Orientation and Capacity Building Workshop on Psychological First Aid for Guidance Advocates with School Heads, Safety Officers and Administrators** on August 17, 2022 at 8:30 am-4:00 pm at Audio Visual Room (AVR) of El Salvador City Hall, El Salvador City to ensure implementation of the policy.
2. The participants in this activity are the **Administrators and School Heads, Chief CID, SGOD and Guidance Advocates/Designates, and Safety Officers** of this Division to ensure collaboration and dissemination of information.
3. The orientation meeting will be conducted and facilitated by the Guidance Counselors II of the Division following the approved activity plan for SY 2022-2023.
4. A face-to-face Re-orientation of the policies, guidelines and procedures of Guidance and Counseling Program and In-Service training of important helping facilitative skills vis-à-vis relevant and related DepEd memorandum to the School Heads and Guidance Advocates will be conducted as well to guide the team in the implementation of the policy as a mechanism to address the needs of learners on mental health services including counseling activities.



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5. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on the account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. This is for information, guidance and compliance.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

Reference:

DepEd Memorandum No. OUCI-2021-055

To be indicated in the Perpetual Index
under the following subjects:

GUIDANCE ADVOCATE TRAINING

SGOD/GCC/FQC/MYD



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