



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

DIVISION ADVISORY
No. 117, s. 2022
August 11, 2022

*In compliance with DepEd Order No. 8, s. 2013,
this Advisory is issued not for endorsement as per DO No. 28, 2001
but for the information of DepEd Officials, Personnel/ Staff and the concerned public
(visit <https://depedelsalvadorcity.net>)*

**ESSENTIALS OF TECHNICAL WRITING AND WEB CONTENT
DEVELOPMENT**

The Strategic One Business Management Consultancy Firm is inviting teachers, school administrators, and non-teaching personnel to join the **ESSENTIALS OF TECHNICAL WRITING AND WEB CONTENT DEVELOPMENT** on September 7-9, 2022 via Online Platform.

The participation of both public and private schools shall be on a voluntary basis. As such, the participants themselves shall shoulder any registration fees and travel/incidental expenses. Further, participation shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 09, s. 2005 entitled *Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*, Section 3 of Republic Act No. 5546 (Policy on Contributions), and DepEd Order No. 066, s. 2017 (Policy on Off-Campus Activities).

Immediate and wide dissemination of this Advisory is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: Letter of Invitation from the Organizer
To be indicated in the Perpetual Index
under the following subjects:

TRAINING PROGRAMS

SGOD/HRD/MPM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



DepEd El Salvador City <elsalvador.city@deped.gov.ph>

INVITATION (TOTAL OF 22.26 TRAINING HOURS).: Essentials of Technical Writing and Web Content Development - September 7 to 9, 2022

2 messages

Data Science and Research Webinars (STRATOne) <datascience7@strat1ph.com> Thu, Jul 28, 2022 at 7:50 AM
To: "elsalvador.city" <elsalvador.city@deped.gov.ph>

Essentials of Technical Writing and Web Content Development - September 7 to 9, 2022 (P3,000.00)

According to www.writing-skills.com there are 7 issues in technical writing: messy structure, too much jargon, poor punctuation, inconsistency, too much abstraction, unclear antecedents and dense presentation. This workshop will help participants on avoiding these mistakes.

Join us on **September 7 to 9, 2022 via ZOOM (maximum of 22.26 hours workshop)**. **Registration fee is only P3000.00. The fee includes: 12% VAT, digital handouts, datasets, digital certificates (of participation, completion, and attendance), recording of the webinar, and the learning experience. OFFICIAL RECEIPTS will be provided upon payment.**

STRATONE's workshop are affordable and effective.

Course Objectives:

- Create a full range of technical documents with solid structures.
- Use templates to start the writing process quickly.
- Explore techniques for getting past writer's block.
- Prepare detailed messages for both technical and non-technical readers.
- Understand best practices for displaying visual information.
- Edit language for precision, clarity, and conciseness.
- Summarize complex issues with authority and clarity.
- Effectively communicate to internal and external stakeholders through Facebook and websites.

Note: To access the course outline, description, and program of activities, please reply to this email.

To register (copy-paste the link to your web browser): <<<https://forms.gle/N6Qhca5C7uEGGned6>>>

Payment details:

Account Name: Strategic One Business Management Consultancy Firm

Account Number: 3831-0043-38

Bank: Landbank of the Philippines (Alabang Business Center Branch)

Who should attend?

Anyone (academe, government, students and private sector) who wishes to avoid the 7 mistakes in technical writing.

Thank you, and have a great year!

Regards,

STRAT One
Yakal Road, Tunasan, Muntinlupa City
Tel. no: 02-8-801-5903/09984604375

DepEd El Salvador City <elsalvador.city@deped.gov.ph>
To: datascience7@strat1ph.com

Thu, Jul 28, 2022 at 9:07 AM

Acknowledged.
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