



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

08 AUGUST 2022

DIVISION MEMORANDUM

No. 312 s. 2022

**TRAINING ON THE UNIVERSAL PREVENTION CURRICULUM (UPC) FOR
SUBSTANCE USE (Batch 1)**

To: **VANESSA PRORES L. TIAD, Nurse II**
All Others Concerned
This Division

1. The Bureau of Learner Support Services (BLSS)-Central Office of the department will conduct a Training on the Universal Prevention Curriculum (UPC) for Substance Use (Batch 2) at Sunny Point Hotel, Don Julian Rodriguez, Sr. Avenue, Ma-a Road, Davao City on August 22-26, 2022.
2. This activity aims to, train the NDEP coordinators on UPC to update their knowledge of the current developments in substance use prevention. The participants are the selected division NDEP coordinators who have attended the previous UPC training last July 25-29, 2022 at Greenleaf Hotel, General Santos City.
3. The participants shall check-in on August 22, 2022 at 2:00 PM. Registration starts at 1:00 PM (lunch will be served), and the opening program is at 2:30 PM. Check-out is on August 26, 2022 after breakfast.
4. Travel fund shall be downloaded to the Schools Division Office (SDO), subject to the usual accounting and auditing rules and regulations. The SDO may augment any fund shortage.
5. Further, this memorandum shall entitled the participant for Compensatory Time-Off (CTO) during her travel dated August 21, 2022 (Sunday) per Civil Service Commission (CSC) on Non-monetary remuneration for overtime service rendered.





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6. This office shall adhere to Equal Opportunity Principle (EOP) in the conduct of this activity. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age age, ethnicity, gender, marital status, religion and political affiliation.

7. For information, guidance and compliance.

OLGA C. ALONSABE, PhD., CESO V
Schools Division Superintendent

To be indicated in the Perpetual index
Under the following subject:

SGOD/VPLT

