



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

18 Aug 2022

DIVISION MEMORANDUM  
No. 356, s. 2022

**NOTICE ON POSTED SELECTION LINE-UP:  
ADMINISTRATIVE OFFICER IV POSITION**

To: **Asst. Schools Division Superintendent**  
**Chief CID, SGOD**  
**PSDS, Education Program Supervisors**  
**Section Heads**  
**All Public Elementary & Secondary School Heads**  
**All Others Concerned**  
This Division

1. This is to inform the field that the Selection Line-up for the following position/s is already available and viewable at our Division Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) → Career Opportunities → Selection Line-Up.

| Position                  | Item Number  |
|---------------------------|--|
| Administrative Officer IV | OSEC-DECSB-ADOF4-660007-2022<br>OSEC-DECSB-ADOF4-660008-2022 |

2. Applicants enlisted are invited for further evaluation. For inquiries/clarification on the results, feel free to contact our Personnel Unit via email: [recruitment.elsalvadorcity@deped.gov.ph](mailto:recruitment.elsalvadorcity@deped.gov.ph).
3. HRMPSB shall conduct the necessary evaluation/screening of applicants and deliberation then submit results to the Office of the Schools Division Superintendent **on or before September 20, 2022**.
4. All are reminded that this Office adheres to Equal Employment Opportunity Principle (EEOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

  
**OLGA C. ALONSABE, PhD, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:  
HIRING                      RECRUITMENT                      SELECTION



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Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

# SELECTION LINE-UP

**August 18, 2022**

(Date)

**DEPARTMENT OF EDUCATION - EL SALVADOR CITY DIVISION**

Name of Agency/Office

Vacant Position: **ADMINISTRATIVE OFFICER IV**

Item Number: OSEC-DECSB-ADOF4-660007-2022; OSEC-DECSB-ADOF4-660008-2022

| NAME                            | EDUCATION  | TRAINING                              | EXPERIENCE                             | ELIGIBILITY   |
|---------------------------------|--|---------------------------------------|--|---|
| <b>PRESCRIBED QUALIFICATION</b> | <b>Bachelor's degree relevant to the job</b>   | <b>4 hours of relevant training</b>   | <b>1 year of relevant experience</b>   | <b>Career Service (Professional) Second Level Eligibility</b> |
| ALAN T. SACULINGAN              | Masters Degree in Education or other relevant Masters Degree with specific area of specialization    | at least 4 hours of relevant training | at least 1 year of relevant experience | RA 1080 (Teacher)   |
| CARMINA JESSICA B. MENDEZ       | Completed Academic Requirements towards a Master's Degree  | at least 4 hours of relevant training | at least 1 year of relevant experience | RA 1080 (Teacher)   |
| CERRY ANN P. ORJALESA           | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | PD 907 (Honor Graduate Eligibility)                           |
| CHRISTINE H. CABIASA            | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | PD 907 (Honor Graduate Eligibility)                           |
| ELEONOR M. REMONSADA            | Bachelor's degree relevant to the job with MA Units  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| EULITA M. CASTILLO              | Bachelor in Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education | at least 4 hours of relevant training | at least 1 year of relevant experience | RA 1080 (Teacher)   |
| FELANIE MARIE A. LIM            | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| FLORENCE MAY P. STA. MARIA      | Completed Academic Requirements towards a Master's Degree  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| HAZEL IRENE Z. BASLOT           | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| HONEY LUZ A. SABUERO            | Completed Academic Requirements towards a Master's Degree  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| JOHN CLIFFORD P. YAÑEZ          | Bachelor's degree  | at least 4 hours of relevant training | at least 1 year of relevant experience | PD 907 (Honor Graduate Eligibility)                           |
| JONALIN T. LAGRADA              | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | RA 1080 (Teacher)   |
| KENNETH ANGEL B. GUILLENA       | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | PD 907 (Honor Graduate Eligibility)                           |
| LEAN BLISS R. ABUZO             | Masters Degree in Education or other relevant Masters Degree with specific area of specialization    | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| RANDY RHYS U. CAPISTRANO        | Bachelor's degree relevant to the job  | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |
| SONNY BOY O. GABO               | Masters Degree in Education or other relevant Masters Degree with specific area of specialization    | at least 4 hours of relevant training | at least 1 year of relevant experience | CS Professional   |

.....nothing follows.....

Prepared by:

**ANNA MAE M. ATILLO**  
Human Resource Management Officer

Noted by:

**DIONESIO L. LIWAGON, JR., CESE**  
OIC-Assistant Schools Division Superintendent