



ACTION RESEARCH

WORKSHEET FOR

ACTION RESEARCH

REPORT

(WITH GUIDE QUESTIONS)

I. Context and Rationale

- a. What is the area or focus of your study? What is its importance or relevance to a classroom problem or situation? How will it answer the problem/issue/challenge you have encountered in the classroom?
- b. What information do you have or what current research have read along this area? What are the gaps, if any, that you plan to address? (You may interview your colleagues for interventions they have applied in the past to solve the problem. You may also search the internet for studies related to your topic or intervention.)
- c. What theory, related studies, DepEd policies, or laws have you come across to strengthen your claims?
- d. What is your purpose or motivation in pursuing the topic of your Action Research?



I. Innovation, Intervention, or Strategy

- a. What are the rationales, objectives, extents, and limitations of the innovation, intervention, or strategy you are proposing?
- b. How will the innovation, intervention, or strategy address the problem or issue?

I. Action Research Question/s

- a. What issues or problems do you wish to answer through your Action Research?
- b. What research question clearly expresses what you want to find out in the study? (Be sure that the research question mentions the intervention or treatment to be implemented.)
- c. What part of the research question conveys the desired change or improvement?

II. Action Research Methods

- a. What research design should be suitable to the nature and purpose of the Action Research? Provide a brief description.
- b. Who are the participants of the study? State how many and what sampling design will be used.
- c. What data collection method/s will be used? Describe them. Ensure that they are aligned with the research questions. What research instrument/s will be appropriate in order to obtain the desired data/information?
- d. What technique/s for data analysis will be used? Describe them. Explain why the technique/s is/are appropriate for the nature of the data/information to be collected and for addressing the research question/s.

III. Research Findings

- a. What are the results of analyses performed on data? Present them in order to answer the research question.
- b. What are the outputs of analyses according to each secondary question? Present them according to each. Include graphs and tables that will help the reader make sense of the outcomes of the research.



IV. Reflection

- a. What have you learned from the outcome of the Action Research?
- b. In particular, what have you learned about the intervention that you implemented?
- c. Do your findings confirm the effectiveness of the intervention? How?
- d. What aspects of the study contributed to its success?
- e. Could you have improved the implementation of the intervention to maximize its effects? Why?
- f. If you were to do the study again or in future implementation of the intervention, what aspects of the study would you improve or change?
- g. What has/have been your learning experience/s as a researcher in conducting the study?

V. Action Plan

- a. What do you plan to do next looking at the findings of your study and comparing them with the objective/s of your Action Research?
- b. How would you confirm the effectiveness of the intervention?
- c. What additional evidences might you collect in order to ascertain the usefulness of the intervention?
- d. How will you continue to apply the intervention to other students in your class?
- e. Based on the results of the study, what can you do to further improve the teaching and learning process and/or for the innovation,

intervention, or strategy to succeed in future applications?

- f. What might you do to propagate the implementation of the intervention on other learners in other classes and/or schools?
- g. What plans do you have for the dissemination and utilization of the results of the Action Research?
- h. Do the activities displayed on the Action Plan template specify the objectives, activities or strategies, persons involved, and time frame?

V. Financial Report

- a. Was the amount enough or did you have to spend more than planned for each item or expenditure included under the Cost Estimates in the Action Research Proposal? What reason/s would explain the excess expense?
- b. Do you have the necessary documents for the liquidation or reimbursement of expenses such as summary of expenses, official receipts, and certification of expenses not requiring receipts? You may put these details on the Summary of Expenses table to make this part of the Action Research Report easier to read and examine.
- c. Did your overall expenditures adhere to the BERF guidelines?

Note: Use a separate sheet if you need more space.





BEST Basic Education Sector Transformation



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