



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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13 September 2022

DIVISION MEMORANDUM  
No. 394, s. 2022

**ORIENTATION ON PROPERTY AND SUPPLY MANAGEMENT SYSTEM**

To: **Maricel B. Jangao** -Accountant III  
**Sherrie R. Dungog** -Information Technology Officer I  
**Alan T. Saculingan** -Supply Officer II

1. You are hereby directed to attend the Orientation on Property and Supply Management System on September 19-20, 2022.
2. The activity aims to address the concerns in the implementation of the DepEd Computerization Program (DCP).
3. The participants of this activity shall fill out this Form <https://bit.ly/r10suppymgmt> on or before September 16, 2022.
4. The venue shall be announced in separate memorandum.
5. The participants' transportation expenses shall be charged to local funds, subject to regular accounting and auditing rules and regulations.
6. This memorandum will serve as the Authority to Travel.
7. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity or political affiliation.
8. For information and guidance.

  
**OLGA C. ALONSABE, Ph.D., CESO V**  
Schools Division Superintendent 

OSDS/MBJ



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