



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

13 September 2022

DIVISION MEMORANDUM
No. 397, s. 2022

**DIVISION FEDERATED SUPREME PUPIL GOVERNMENT (SPG) AND
SUPREME STUDENT GOVERNMENT (SSG) ELECTION FOR
SCHOOL YEAR 2022-2023**

To: **Asst. Schools Division Superintendent
Chief, Schools Governance and Operations Division
Division Youth Formation Coordinator
Division Barkada Kontra Droga Coordinator
Division COMELEC Chairperson
All Public Elementary and Secondary School Heads
Supreme Pupil Government (SPG) Teacher-Advisers
Supreme Student Government (SSG) Teacher-Advisers
All Others Concerned
This Division**

1. Pursuant to the Unnumbered Memorandum of the Office of the Assistant Secretary for Youth Affairs and Special Concerns - Youth Formation Division (OASYASC-YFD) Memorandum and Regional Memorandum 508, s. 2022 titled **Interim Guidelines on the Youth Commission on Elections and Appointments (Youth COMEA) for School Year 2022-2023**, this office hereby informs the field in the conduct of Division Federated SPG and SSG Election for the School Year 2022-2023 on September 23, 2022, at the Division Office 2nd floor Diamond Building.
2. The Student Government aims to lay the groundwork for unity and cooperation among students by providing them a venue where they can improve their leadership abilities. It also seeks to train students to become better members of the society with the ideals and principles of participative democracy.

SGOD/EVM



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Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



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3. Indicative schedule for Student Government (SPG and SSG) Election:

Suggested Time	Activity
9:00 AM – 11:00 AM	SPG Election
2:00 PM – 4:00 PM	SSG Election

4. Further, expected participants are SPG/SSG President and Teacher-Adviser. Each president is allowed to have a 1-2 minutes campaign speech before the conduct of the election. Kindly fill-up Annex A and submit on scheduled time.
5. Moreover, expenses incurred by the participants will be charged to school local funds subject to usual auditing and accounting rules and guidelines.
6. For questions and concerns, you may contact Mr. Esmael Malaco, Jr., Division Youth Formation Coordinator, through email at esmael.malaco@deped.gov.ph.
7. This activity adheres to the Equal Opportunity Principle (EOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
8. For dissemination, guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

ATCH: As stated
To be indicated in the Perpetual Index
under the following subjects:

ELECTIONS
STUDENT GOVERNMENT

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Annex A

Parent's Consent Form

Name of Student Leader: _____
Birthday: _____ Sex: _____
Parent's/Guardian's Name: _____
Relationship to Student Leader: _____
Address: _____
Contact Number: _____
Activity: Division Federated Supreme Pupil Government (SPG) and Supreme Student Government Election for School Year 2022-2023
Venue: Conference Room, Diamond Building, Division of El Salvador City
Date and Time: September 23, 2022 (Friday)
9:00-11:00 AM (SPG) and 2:00-4:00 P.M (SSG)

As the parent / guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the off-campus activity and voluntarily and freely elect to participate in this off-campus activity. Furthermore, I understand the risks associated with an off-campus activity and agree that the rules and regulations established for the said activity are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing. I am also solely responsible for providing travel insurance and any expenses for my child or children's participation in the activity.

Parent's/Guardian's Name and Signature

Date

Notes (other information you may wish to inform the teacher, such as child's medical condition/ etc.):

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