



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

September 22, 2022

DIVISION MEMORANDUM
NO. 413, s. 2022

5TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: **OIC, Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Administrative Officer V
Education Program Supervisors
Section Heads
Public Elementary and Secondary School Heads
All Others Concerned
This Division**

1. Pursuant to the provisions articulated in Republic Act 9155 otherwise known as the *Governance of Basic Education Act of 2001* and to ensure the timely dissemination of the latest information on curriculum implementation, school governance and operations, this Office announces the conduct of the **5th Division Management Committee (ManCom) Meeting** on **September 28, 2022**, from **8:00 AM – 5:00 PM** at **Cogon Elementary School, El Salvador City**.
2. The activity aims to provide updates to the division office personnel, heads of the schools and community learning centers with the latest development on the department's programs, projects and activities (PPAs).
3. The expected participants which include the School Heads, Section/Unit Heads, Executive Committee (ExeCom) Members, Education Program Supervisors and the Secretariat/Technical Working Group are required to attend the activity. Hence, sending of proxy is not allowed. All approved leave of absence on the specified date are hereby revoked and recommended for earlier or later implementation.
4. Allowable expenses to be incurred during the conduct of the activity shall be charged against the local fund/MOOE subject to the usual budgeting, accounting and auditing rules and regulations.
5. Moreover, this Office adheres to the Equal Opportunity Principle in observing all policies and protocols in the conduct of this activity. Thereby ensuring that there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity and political affiliation.





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6. For guidance and information.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

MEETINGS
MANAGEMENT COMMITTEE

OASDS/DLL

