



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

**Office of the Schools  
Division Superintendent**

18 October 2022

DIVISION MEMORANDUM  
No. 473, s. 2022

**U-ENGAGE 3.0 TRAINING (Update, Upgrade, & Upgrowth):  
TRANSPARENCY AND ACCOUNTABILITY IN EDUCATION**

To: **OIC, Asst. Schools Division Superintendent  
Chief, CID & SGOD  
Education Program Supervisors  
All Public Elementary and Secondary School Heads  
Accounting Section- School Bookkeepers  
All Others Concerned  
This Division.**

1. The Department of Education El Salvador City Division, together with the United States Embassy of the Philippines and YOUTeach Philippines, in collaboration with the United States Government Alumni Association of the Philippines (USGAA-PH) announces the conduct of the **U-Engage 3.0 Training on Transparency and Accountability in Education** on **October 21, 2022** from 8:00 a.m. to 5:00 p.m. at the **2<sup>nd</sup> Floor Mayor's Conference Room, City Hall El Salvador City.**
2. This program aims to equip school heads with the guiding principles of the shared governance as highlighted in RA 9155 and competencies stipulated in the Philippine Professional Standards for School Heads (PPSSH) to foster proficient management skills and strengthen leadership abilities. Specifically, this program aims to:
  - a. improve school heads' supervisory skills in school governance;
  - b. develop school education program, projects and services; and
  - c. improve school partnership and linkages through school projects, innovation and functional programs.
3. The list of topics, technical working committee members and list of participants are found as enclosures.
4. This Memorandum shall serve as the **Authority to Travel** for all the identified participants.



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5. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. Immediate and wide dissemination of this Memorandum is desired.

**OLGA C. ALONSABE, PhD, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects: TRAINING PROGRAMS  
**SGOD/HRD/MPM**



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Enclosure 1: DM 473, s. 2022

Activity Matrix: U-ENGAGE 3.0 TRAINING (*Update, Upgrade, Upgrowth*):  
 TRANSPARENCY AND ACCOUNTABILITY IN EDUCATION

Facilitator: KAREN ROSE A. SERRANIA  
 Senior Education Program Specialist

<b>TIME</b>	<b>Activity Flow</b>
7:30-8:00 a.m.	Arrival and Registration
8:00-8:15 a.m.	Preliminaries
8:15- 8:30 a.m.	<i>Opening Remarks</i> <b>DIONESIO L. LIWAGON, JR, CESE</b> OIC, Asst. Schools Division Superintendent
8:30-9:30 a.m.	<i>Topic 1: Enhancing Government Responsiveness</i> <b>-ATTY. ALBERT WENCES C. DABA III</b> Associate, Raagas Talledo Pajo Elumba & Associates
9:30-10:30 a.m.	<i>Inspirational Message</i> <b>DR. OLGA C. ALONSABE, PhD, CESO V</b> Schools Division Superintendent
10:30- 11:30 a.m.	<i>Topic 2: RA 9184 Government Procurement Reform Act &amp; Annual Procurement Plan (APP)</i> <b>- RODRIGO N. VALMORIA, JR.</b> Administrative Officer II-BAC Secretariat
11:30-12:00nn	Question & Answer
12:00-1:00 p.m.	Lunch Break
1:30-2:30 p.m.	<i>Topic 3: Effective Public Administration</i> <b>- ATTY. PRINCESS KIMBERLY UBAY-UBAY</b> Municipal Councilor (Alubijid, Mis Or)
2:30-4:30 p.m.	<i>Topic 4: Workshop on "Ease of Doing Procurement Processes"</i> <b>-SHEILA MAE B. ACERO</b> Administrative Assistant III
4:30-4:45 p.m.	Impression
4:45-5:00 p.m.	<i>Closing Remarks</i> <b>DR. ROLLY B. LABIS</b> Chief, SGOD



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Enclosure 2: DM 473, s. 2022

U-ENGAGE 3.0 TRAINING (*Update, Upgrade, Upgrowth*): **TRANSPARENCY  
AND ACCOUNTABILITY IN EDUCATION**

**TECHNICAL WORKING GROUP**

<b>TASK</b>	<b>PERSON IN-CHARGE</b>
Overall Chairperson	ROLLY B. LABIS, Chief SGOD
Program Chairperson	MEROGIM P. MUGOT, EPS II
Technical Productions (audio, video presentations and etc.)	Chair: SHERRIE R. DUNGOG, ITO I Co-Chair: REYGIE H. PADING
Documentation/ Accomplishment Report	Chair: KEVIN B. ASEQUIA, POIII
QAME	Chair: MARICRIS P. QUISMUNDO, SEPS
Food Committee	Chair: JURICA ETHEL L. ESTRADA, PDO II Co-Chair: DR. GLADYS GRACE H. CABELTES Members: KAREN ROSE A. SERRANIA, SEPS
Learning and Development Overseer	KAREN ROSE A. SERRANIA, SEPS MEROGIM P. MUGOT EPS II
Certificates and Registration	Chair: JURICA ETHEL L. ESTRADA, PDO II Co-Chair: NISHI M. ABRATIGUIN, ADA VI
Logistics & Physical Facility (After Care)	Chair: NILO L. LOMONGO, EPS II Co-Chair: ESMAEL M. MALACO, PDO I

Prepared by:

**MEROGIM P. MUGOT**  
Education Program Specialist  
Event Chairperson

Noted by:

**DR. ROLLY B. LABIS**  
Chief Education Supervisor, SGOD

Approved:

**DR. OLGA C. ALONSABE, CESO V**  
Schools Division Superintendent





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Enclosure 3: DM 473, s. 2022: List of Participants

	<b>School</b>	<b>Name of School Head/ In-charge</b>	<b>Designation</b>
1	Amoros ES	Sammy S. Tres Reyes	Head Teacher I
2	Bolisong ES	Letecia O. Pagayon	Master Teacher I (SIC)
3	*Badiangon ES	Charlotte J. Ytang	School Principal I
4	Cogon ES	Jackeline L. Ocon	Head Teacher IV
5	Cogon NHS	Chuchie A. Quiring	Head Teacher I
6	Cogon NHS (SHS)	Kevin B. Asequia	Planning Officer III
7	El Salvador City CS	Melanie M. Ligutom	School Principal II
8	El Salvador City NHS	Nemelie P. Ral	Master Teacher I (SIC)
9	El Salvador City NHS (SHS)	Richard A. Sabellano	Teacher I (Asst. SIC))
10	Himaya ES	Jovel C. Labis	Head Teacher I
11	Himaya NHS	Salvador T. Bendijo II	Head Teacher I
12	Hinigdaan ES	Bob T. Paquinol	Head Teacher I
13	Hinigdaan NHS	Rebecca B. Namoc	School Principal I
14	Hinigdaan NHS (SHS)	Merogim P. Mugot	EPS II / SIC
15	Kalabaylabay IS	Doreen P. Martinez	Master Teacher I (SIC)
16	Kalabaylabay IS	Lolito D. Bejiga	Master Teacher II (Asst. SIC)
17	Kibonbon ES	Jessica Marie B. Ramos	Head Teacher III
18	Molugan CS	Ian Khay H. Castro	School Principal I
19	Molugan NHS	Marivic S. Torres	School Principal I
20	Molugan NHS (SHS)	Jessica C. Micabalo	Master Teacher I (SIC)
21	PSB ES	Helen S. Palasan	School Principal I
22	Sambulawan ES	Rosemarie U. Saguing	Head Teacher III
23	Sambulawan NHS	John Franklin Dresser	Master Teacher I (SIC)
24	San Francisco de Asis ES	Jigger M. Tomarong	Master Teacher I (SIC)
25	San Francisco de Asis NHS	Mark Anthony G. Arrieta	Teacher III (SIC)
26	Sinaloc ES	Ma. Lou Lea C. Nob	School Principal I
27	Sinaloc NHS	Raphy B. Buma-at	Master Teacher I (SIC)
28	Taytay ES	Roger E. Pagayon	Head Teacher IV
29	Ulaliman ES	Zigger E. Villahermosa	Head Teacher I



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BOOKKEEPERS		
30	Carlos D. Acero, Jr.	Administrative Assistant II
31	Sheila Mae B. Acero	Administrative Assistant III
32	Leah Mae C. Akut	Administrative Assistant I
33	Quennie L. Arriego	Administrative Assistant II
34	Cherry Lou D. Asequia	Administrative Assistant III
35	Charisse A. Baculio	Administrative Assistant II
36	Everlyn M. Cañete	Administrative Assistant II
37	Mary Rose P. Cortez	Administrative Assistant III
38	Edjie P. Dagopioso	Administrative Assistant II
39	Marilou B. Paglinawan	Administrative Assistant III
40	Alsamel Jane B. Paisano	Administrative Assistant III
41	Marjorie T. Ras	Administrative Assistant III
42	Eleonor M. Remonsada	Administrative Officer IV
43	Ruby Flor M. Sinco	Administrative Assistant III
44	Dianne L. Suguilon	Administrative Assistant III
45	Fritzie Lynne B. Gequinto	Administrative Assistant II
46	Merafe O. Clarabal	Administrative Assistant II



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