



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

08 November 2022

DIVISION MEMORANDUM
NO. 504, s. 2022

**REITERATION OF PARTICIPATION TO THE 2022 4th QUARTER
NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, SGOD & CID
Administrative Officer V
Project Development Officer II
Project Development Officer I
All Public Elementary and Secondary School Heads
All Division Section Heads
All School DRRM Coordinators
All Others Concerned
This Division

1. Relative to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 21, s. 2022 entitled **Reiteration of the Participation to the 2022 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Activities**, this Office informs the field to participate on the 2022 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) on November 10, 2022, Thursday at 9:00 A.M.
2. This activity would further raise awareness regarding the earthquake preparedness. All DRRM coordinators are encouraged to:
 - Intensify the Information, Education, and Communication (IEC) campaign by displaying earthquake preparedness measures at the offices and school bulletins or through online forums such as social media platforms and video conference;
 - Discuss results of Family Earthquake Preparedness Homework to the PTA and barangay officials for consideration in the school and community preparedness planning, as mandated in DO No. 27, s. 2015; and





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-
- Distribute maps containing evacuation routes and sites (at school or community in coordination with LDRRMOs/BDRRMCs).
 3. Further, all DepEd personnel and learners are enjoined to practice the “Duck, Cover, and Hold” procedure as a minimum requirement and strict adherence to the health protocol specified by the Inter-Agency Task Force (IATF).
 4. Moreover, proper documentation and post-activity evaluation are required. The School and Division DRRM Coordinators shall accomplish the Google form not later than five (5) working days after the quarterly NSED.
 5. In case schools will not able to access or fill out the Google form due to internet connectivity issues, they may opt to use the attached reporting Template (Annex A: School-Level Report on the 4th Quarter NSED and submit a copy through email to juricaethel.estrada@deped.gov.ph).
 6. This Office adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the set drills. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
 7. Immediate and wide dissemination of this Memorandum is enjoined.

OLGA C. ALONSABE, Ph.D., CESO V
Schools Division Superintendent

Encls:

As stated

Reference:

NDRRMC Memo 21, s.2022

To be indicated in the Perpetual Index
under the following subject:

ADMIN/DRRM/jee

4thQ NSED2022
DRRM COORDINATOR





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ANNEX A.

**School-Level Report on the 4th Quarter
Nationwide Simultaneous Earthquake Drill (NSED)**

Date Conducted: _____

Time Started: _____

Time Ended: _____

| I. Baseline Data | | | |
|-------------------------|--|-------------|---------------|
| A | Region | | |
| B | Division | | |
| C | Name of School | | |
| D | School ID | | |
| | | Male | Female |
| E | Number of Learners (excluding IP, Muslim and Learners with Disability) | | |
| F | Number of IP Learners | | |
| G | Number of Muslim Learners | | |
| H | Number of Learners with Disability | | |
| I | Number of Teaching Personnel | | |
| J | Number of Non-Teaching Personnel | | |

| Question | | Answer | Remarks |
|---------------------|--|-----------------|----------------|
| II. PRE-NSED | | (Yes/No) | |
| A | Is there an availability of Emergency Go Bags? | | |
| B | Is there an updated preparedness, evacuation, and response plans reflective of COVID-19 situation? | | |
| C | Is there an updated Contingency plan reflective of COVID-19 situation? | | |
| E | Is there an availability of an early warning system? | | |





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| | | | |
|-------------------------|--|-----------------|----------------|
| F | Is there availability of emergency and rescue equipment? | | |
| G | Is there availability of First Aid Kit? | | |
| H | Is there availability of communication equipment? | | |
| I | Is there sufficient space at home/school to conduct the "Duck, Cover, and Hold"? | | |
| J | Did you conduct coordination/preparatory meetings with LDRRMO/BDRRMCs? | | |
| K | Did you conduct orientation to learners on earthquake preparedness measures and the conduct of the NSED? | | |
| L | Did you conduct orientation to parents on earthquake preparedness measures and the conduct of the NSED? | | |
| M | Did the learners accomplish the Family Earthquake Preparedness Homework? | | |
| N | Did you conduct alternative activities and/or Information, Education and Communication (IEC) Campaign? | | |
| III. ACTUAL NSED | | | |
| | | Male | Female |
| A | Number of learners (excluding IP, Muslim and Learners with Disability) that participated | | |
| B | Number of IP learners that participated | | |
| C | Number of Muslim learners that participated | | |
| D | Number of Learners with Disability that participated | | |
| E | Number of teaching personnel that participated | | |
| F | Number of non-teaching personnel that participated | | |
| IV. POST-NSED | | (Yes/No) | Remarks |
| B | Did you conduct post-activity exercises such as virtual earthquake drills, tabletop, and functional exercises? | | |





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| V. ISSUES AND CONCERNS | |
|---|---|
| Instruction: Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous Earthquake Drill (NSED) | |
| | Improper practice of Duck, Cover & Hold |
| | Non-compliance to minimum health protocols for COVID-19 |
| | Others (specify): |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |

Prepared by:

Approved by:

SDRRM Coordinator

School Head/Principal

