



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

November 21, 2022

DIVISION MEMORANDUM

No. 526, s. 2022

SEMINAR WORKSHOP IN ELEMENTS OF MUSIC AND PEDAGOGY

To: Asst. Schools Division Superintendent
Chief CID, SGOD
PDS, Education Program Supervisors
Section Heads
All Public Elementary School Heads
All Others Concerned
This Division

1. This Department of Education, Division of El Salvador City through the Curriculum Implementation Division will conduct a **One Day Seminar-Workshop on the Elements of Music and Pedagogy for Grade 4-6 Teachers** on December 3, 2022, and December 10, 2022, at the Session Hall, El Salvador City.
2. The seminar workshop aims to:
 - a. enhance the teachers' knowledge, skills, understanding and appreciation for Music and its elements;
 - b. upgrade teachers' competencies in teaching music to Grade 4, 5 and 6 pupils; and
 - c. showcase their musical skills through presentation.
3. The identified number of participants are Grade 4-6 elementary teachers. Below is the list of participants by batch:

BATCH 1
DECEMBER 3, 2022

SCHOOLS	NUMBER OF TEACHERS
PSB ES	6 teachers



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SAMBULAWAN ES	3 teachers
COGON ES	3 teachers
HIMAYA ES	5 teachers
SINALOC ES	3 teachers
KALABAYLABAY ES	4 teachers
MOLUGAN CS	3 teachers
Total Number of Teachers	27 teachers

BATCH 2
DECEMBER 10, 2022

SCHOOLS	NUMBER OF TEACHERS
AMOROS ES	6 teachers
ULALIMAN ES	4 teachers
KIBONBON ES	3 teachers
BOLISONG ES	3 teachers
EL SALVADOR CITY CS	3 teachers
HINIGDAAN ES	3 teachers
SAN FRANCISCO de ASIS ES	3 teachers
TAYTAY ES	3 teachers
Total number of teachers	28 teachers



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4. Participants are required to be at the venue 15 minutes before the start of the seminar workshop to maximize the time and to prevent overtime. Enclosed herein, is the activity matrix for reference.
5. Moreover, materials to be used during the training workshop will be provided by the facilitators. The guest speakers of the seminar-workshop are experts in music from one of the prestigious universities in the region.
6. The participants shall be entitled to service credits in accordance with DepEd Order No. 52 s. 2003 entitled Updated Guidelines on Grant of Vacation service Credits to Teachers. However, non-teaching personnel shall be given Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specific attention on Section 5.
7. Moreover, this Office shall adhere to the Equal Opportunity Principle (EOP) in the step to be undertaken for this purpose. Hence, all decisions and actions shall be used solely on the guidelines set forth with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability ethnicity or political affiliation.
8. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD., CESO V
Schools Division Superintendent

