



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

November 25, 2022

DIVISION MEMORANDUM
NO. 540, S. 2022

**KNOWLEDGE CHANNEL TEACHING IN THE NEW NORMAL
TRAINING PROGRAM**

TO: **Assistant Schools Division Superintendent**
Chief, Curriculum Implementation Division
Chief, Schools Governance & Operations Division
All Public Elementary School Heads
Select Public Elementary School Teachers
CID and SGOD Personnel
All Other Concerned
This Division

1. As part of the Department's mandate to provide quality basic education to the learners, this Office hereby directs the field to participate in the online **Knowledge Channel Teaching in the New Normal Training Program** on **December 05, 2022**, Monday via Google Meet <https://meet.google.com/xnm-synx-adf>, from **3:00 pm to 5:30 pm**.
2. This training program, in partnership with Knowledge Channel Foundation, aims to guide the schools on the use of the Knowledge Channel Portable Media Library which was procured under the Special Education Fund.
3. Participants to this activity are the Public Elementary School Heads, School ICT Coordinators, School LR Coordinators, School Library In-charge, an additional two (2) Teachers, and all CID and SGOD Personnel.
4. In preparation for the said training program, the participants are required to sign up through <https://bit.ly/ElSalvadorCityRegistration> on or before **December 02, 2022**.
5. Additionally, School Heads or representatives of each school are invited to a **Pre-Training Meeting and technical dry-run** on **December 2, 2022**, Friday, via Google Meet: <https://meet.google.com/jvx-kdmp-ggg> at **4:00 - 5:00 pm**.
6. Attached is the invitation letter for your reference.





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7. Moreover, this activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
8. Immediate and wide dissemination of this Memorandum is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

Portable Media Library
Learning Resource

cid/gjoi



22 November 2022

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent
Department of Education
Division of El Salvador City

Dear **Dr. Alonsabe**:

Warm greetings from the Knowledge Channel Foundation, Inc. (KCFI)!

KCFI promotes and performs activities aimed at helping improve the quality of education in the country. KCFI provides training and mentoring of teachers and video lessons for more effective, contextual and relevant teaching and learning experiences. Through the leadership of **El Salvador City Mayor Edgar Lignes**, 15 schools in your division were provided with **Knowledge Channel Portable Media Library (KC PML)** units. KC PML is an external hard drive loaded with more than 1500 video lessons based on DepEd's Most Essential Learning Competencies. These materials are very good tools to help the learners to better learn concepts and skills using the school-provided printed modules.

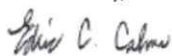
To guide the schools on the use of the KC PML, the KCFI will deliver the **Knowledge Channel Teaching in the New Normal (KCTINN) 1** training program on **December 5, 2022, Monday** via Google Meet: <https://meet.google.com/xnm-synx-adf>, from **3:00pm to 5:30 pm**. We are specifically requesting the school heads to participate in the training, along with fourteen (14) teachers from their school. Attached herewith as "Annex A" is the KCTINN 1 Activity Proposal for your reference.

In preparation for the said training program, we would like to request for the teacher participants from selected schools to sign up through <https://bit.ly/ElSalvadorCityRegistration> on or before December 2, 2022. Additionally, we would like to invite the principals or representatives of the beneficiary schools to a **Pre-Training Meeting and technical dry-run** on **December 2, 2022, Friday, via Google Meet**: <https://meet.google.com/jvx-kdmp-egg> at **3:00-4:00 pm**. This activity aims to provide an avenue for the training participants to determine and share with KCFI any challenges or concerns that might affect the conduct of the training.

Should you have any related questions or clarifications, please coordinate with Christine Billedo, KCFI Engagement and Education Leadership Officer through 09912272264 or through email at christine.billedo@knowledgechannel.org.

We look forward to your positive response, all in support of our goal to help improve the quality of education for our Filipino learners in the 21st century.

Yours truly,



EDRIC C. CALMA
Director of Operations

**ANNEX A
KC TINN 1 Activity Proposal**

Introduction

The **Learning Effectively through Enhanced and Evidence-based Pedagogies (LEEP) Program** of Knowledge Channel Foundation aims to enable its participants to operate and contextualize K-12 concepts in classroom activities using enhanced and evidence-based pedagogies and Knowledge Channel educational media technology as a resource for effective learning.

LEEP recognizes that learners need to be 21st century-ready and holistically developed. LEEP follows the Knowledge Channel Constructivist Model that serves as a guide in ensuring that learners are given the chance to achieve authentic learning, to make meaning of their knowledge, and consequently to develop a passion for life-long learning.

The **Knowledge Channel Teaching in the New Normal (KCTINN)** is the online version of the LEEP. It covers topics that are relevant for teachers as they adapt their teaching strategies to the context of blended learning. Specifically, KCTINN 1, also called the **Knowledge Channel Portable Media Library (KC PML) Tech Training**, includes topics on the *Learning Philosophy of KCFI, Using Technology as a Learning Resource* and a *walkthrough and orientation on the use of KCPML*.

Target participants

Each participating school is requested to have their school head and fourteen (14) teachers participate in the training program. It is ideal to have a representative for all the subject areas and grade levels offered by the school. The recipients of the KC PML are as follows:

- | | |
|--|---|
| 1. Amoros Elementary School | 11. Sambulawan Elementary School |
| 2. Bolisong Elementary School | 12. San Francisco De Asis Elementary School |
| 3. Cogon Elementary School | 13. Sinaloc Elementary School |
| 4. El Salvador City Central School | 14. Taytay Elementary School |
| 5. Himaya Elementary School | 15. Ulaliman Elementary School |
| 6. Hinagdaan Elementary School | |
| 7. Kalabaylabay Integrated School | |
| 8. Kibonbon Elementary School | |
| 9. Molugan Central School | |
| 10. Pedro sa Baculio Elementary School | |

Training Delivery Structure

TIME	ACTIVITY	FOCAL PERSON
3:00-3:05	National Anthem, Prayer and Provincial Hymn	KCFI Team
3:05-3:10	Welcoming Message from SDO	OLGA C. ALONSABE, PhD, CESO V Schools Division Superintendent Department of Education, Division of El Salvador City
3:10-3:15	Opening Message from KCFI	MS. RINA LOPEZ BAUTISTA President and Executive Director Knowledge Channel Foundation, Inc.
3:15-3:20	Message from the Mayor	HON. EDGAR LIGNES Mayor, El Salvador City, Misamis Oriental
3:20-4:30	Learning Philosophy of KCFI and Knowledge Channel in the New Normal: Technology as a Learning Resource	MR. EDRIC C. CALMA Director of Operations Knowledge Channel Foundation, Inc.
4:30-5:15	A Walkthrough on KC PML Question and Answer Training Event Evaluation	MS. CHRISTINE BILLED0 /MS. DENISE BERANIA Knowledge Channel Foundation, Inc.
5:15-5:30	Photo Op and Musikantahan	KCFI Team

Timeline of Key Activities for the KCTINN 1

Target Dates	Activity	Delivery	Focal Persons
Nov. 22 - Dec. 2, 2022	Accomplishing the registration form Pre-work: Viewing of KC PML Walkthrough video https://bit.ly/KCPMLwalkthroughvideo	Asynchronous	All teacher participants
December 2, 2022 (3:00-4:00 (PM))	Pre-training Meeting and Tech Run	Synchronous	One teacher representative from each school beneficiary, and one focal person from the SDO
December 5, 2022 (3:00-5:30 PM)	Training via Google Meet	Synchronous	All teacher participants
December 5, 2022	Accomplishing the Evaluation Form	Asynchronous	All teacher participants

Training Requirements for the Participants

1. Laptops
2. Stable internet connection
3. Flash Drives for video transfers
4. Google Suite Apps (Google Meet, etc.)
5. Membership in the dedicated Facebook closed group for announcements and coaching – All training participants should actively participate as members.
6. Access to the assigned IT Officer to assist during the event

Commitment

1. The school head/principal and teacher participants from all school beneficiaries are expected to actively participate in the program.
2. Participants are expected to use Knowledge Channel video lessons to enhance their self-learning modules (SLM), online teaching sessions and daily lesson log (DLL) and other teaching and learning resources.
3. The training participants, school heads, and focal persons shall willingly participate in subsequent monitoring activities of the KCFI in the coming months.