



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

12 January 2023

DIVISION MEMORANDUM

No. 015, s. 2022

**ENGLISH STORY WRITING WORKSHOP**

To: **Assistant Schools Division Superintendent**  
**Chiefs of CID and SGOD**  
**Education Program Supervisors**  
**All Public Elementary and Secondary School Heads**  
**Select Elementary and ALS Teachers**  
**Others concerned**  
 This Division

1. In support and in reference to Republic Act 10533 known as the “Enhanced Basic Education Act of 2013” Section 5 (h) which states that “the curriculum shall be flexible enough to enable and allow schools to localize, indigenize and enhance the same based on their respective educational and social contexts,” and in response to the pressing need to improve performance in reading and literacy, this Office encourages all schools to develop more locally produced teaching materials. It is also encouraged that teachers should develop local stories which would be more familiar and easier for learners to understand; thereby making learning resources functional and relevant. Hence, this Office shall conduct a Story Writing Workshop for English on January 14, 21, 28, 2023 at Big Bees Café, El Salvador City.

2. Participants to this activity are the following:

<b>Name</b>	<b>Designation</b>	<b>Official Station</b>
Jaypee A. Aturo	ALS Teacher	Himaya and Ulaliman Community Learning Center
Raymund U. Tomarong	ALS Teacher	Cogon and San Francisco de Asis School-based Learning Center
Jericho Mejila	Teacher 1	Himaya ES
Honey Jade S. Arandil	Teacher III	Molugan CS
Geraldine Leah A. Bendijo	Teacher III	El Salvador City CS
Niezel F. Tolibas	Master Teacher II	El Salvador City CS
Stella Marie B. Acero	Teacher III	Pedro Sa Baculio ES
May Amor P. Junayon	Teacher I	Amoros ES
Chastille Jade W. Galarrita	Teacher I	Taytay ES
Nishi Abratiguin	ADA 6	Division Office
Margie R. Valmoria, PhD	EPSVR, English	
Glenn John O. Isiderio	PDO II	
Grace P. Paculba	EPSVR, LRMS	
Ninian A. Alcasid, PhD	CID Chief	
Dionesio L. Liwagon, Jr. CESE	OIC-ASDS	
Olga C. Alonsabe, PhD, CESO V	SDS	

3. The participants shall be entitled to service credits in accordance with DepEd Order No. 52, s. 2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*. On the other hand, non-teaching staff shall be provided with Compensatory Time-Off (CTO) per *Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered*.





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

---

4. Attendance of the teacher-participants shall be strictly monitored. Participants shall prepare two copies of Form 48 (DTR) for a three-day service credit and CTO which will be submitted immediately after the 3-day workshop.
5. The participants are encouraged to observe health protocols such as physical distancing and the wearing of face masks at all times.
6. This Office shall adhere to Equal Opportunity Principle (EOP) in receiving the General Plan of Activities and attending to clarification/queries relative to the English Story Writing Workshop. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. This memorandum shall serve as **Authority to Travel** for the identified participants.
8. Immediate and wide dissemination of this memorandum is desired.

  
**OLGA C. ALONSABE, PhD., CESO V**  
Schools Division Superintendent *q*

*To be indicated in the Perpetual Index*

*Under the following subjects: CURRICULUM / PAPs / ENGLISH / READING*

CID/mrv

