



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

January 23, 2023

DIVISION MEMORANDUM
No. 033, s. 2023

**ATTENDANCE TO CONDUCT OF THE NATIONAL PLANNING
CONFERENCE ON THE SCHOOL BUILDING PROGRAM**

To: Assistant Schools Division Superintendent
SGOD Chief
Planning Officer III
This Division

1. Pursuant to the memorandum from the Office of the Undersecretary for School Infrastructure and Facilities dated January 17, 2023, you are hereby directed to attend the National Planning Conference on the School Building Program this coming February 6-10 at Subic Bay and Convention Center
2. All expenses to be incurred in attending the said conference shall be charged to local funds subject to the usual accounting and auditing procedures. This memorandum shall serve at the same time your authority to travel.
3. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.





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4. Immediate and wide dissemination of this memorandum is desired.


OLGA C. ALONSABE, PhD., CESO V
Schools Division Superintendent


To be indicated in the Perpetual Index
Under the following subjects:

CONFERENCE



MEMORANDUM

**TO: REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION LEGAL OFFICERS / FOCAL PERSONS
REGIONAL AND DIVISION PLANNING OFFICERS
REGIONAL AND DIVISION ENGINEERS**

**SUBJECT: CONDUCT OF THE NATIONAL PLANNING CONFERENCE
ON THE SCHOOL BUILDING PROGRAM**

FROM: EPIMACO V. DENSING, III
Undersecretary for School Infrastructure and Facilities

DATE: January 17, 2023

The Office of the Undersecretary for School Infrastructure and Facilities, through the Education Facilities Division, will conduct the National Planning Conference on the School Building Program (NPC-SBP) scheduled on **February 6-10, 2023, at Subic Bay Exhibition and Convention Center.**

The NPC-SBP intends to achieve the following objectives:

- a) Establish concrete directions for the overall short, medium, and long-term planning of the School Building Program (SBP) covering the classroom needs analysis, validity of school site ownerships, determining school site hazards, and its effect on the programming for the school buildings, and other matters on the SBP that may affect planning and programming;
- b) Discuss the issues on site ownerships of schools and actions needed from the field offices to ensure the validity and readiness of the site ownership documents prior to the programming of the school in the School Building Program;
- c) Align the planning for the School Building Program to the Basic Education Development Plan 2030, the devolution of the School Building Program and other matters that may affect the effective planning and programming of the School Building Program in the annual budget of the department.

The highlight of this activity is the ceremonial signing of the Revised Memorandum of Agreement (MOA) between the DepEd and DPWH to be led



Department of Education

Office of the Undersecretary for School Infrastructure and Facilities

by the Vice President and Secretary Sara Z. Duterte and DPWH Secretary Manuel M. Bonoan.

All identified participants in **Annex A** are required to accomplish the registration form, accessible through this link: forms.gle/EtEsUdsmJYq8Wfxc8, on or before **February 1, 2023 (Wednesday)** to confirm your attendance. Regional Directors and Schools Division Superintendents are requested to ensure the representation and participation of their personnel.

Below is the schedule of activities and the corresponding participants for your reference:

| Date | Activity | Participants |
|-------------------------------------|---|--|
| February 6, 2023 2:00 PM onwards | Arrival of Participants | - DepEd Executive Committee - DepEd Regional Directors |
| February 7, 2023 | Plenary Sessions | - Schools Division Superintendents - Regional and Division Engineers including COS Engineers and Architects |
| February 8, 2023 (AM) | Ceremonial Signing of MOA of DepEd with DPWH | - Regional and Division Planning Officers - Regional and Division Legal Officers or Focal Persons - Education Facilities Division - Planning Service (PPD and EMISD) - School Infrastructure Program Management Office |
| February 8, 2023 (On or before 2PM) | Check out of other participants | - DepEd Executive Committee - DepEd Regional Directors - Schools Division Superintendents - Regional and Division Legal Officers or Focal Persons |
| February 8, 2023 (PM) | Workshop on Forward Estimates (CY 2024-2030) on the School Physical Facilities Requirements | - Regional and Division Engineers including COS Engineers and Architects - Regional and Division Planning Officers |
| February 9, 2023 | Continuation of Workshop | - School Infrastructure Program Management Office - Education Facilities Division - Planning Service (PPD and EMISD) |
| February 10, 2023 | Check out of all Participants, Organizer and Secretariat | |

The program of activities and other instructions shall be communicated in separate memorandum.

