



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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**Office of the Schools Division Superintendent**

**January 25, 2023**

DIVISION MEMORANDUM

No. 034, s. 2023

**ADDENDUM TO DIVISION MEMORANDUM 033 S. 2023**

To: Assistant Schools Division Superintendent  
Tonnie Mae M. Gonzales, Division Engineer  
**This Division**

1. Pursuant to the memorandum from the Office of the Undersecretary for School Infrastructure and Facilities dated January 17, 2023, you are hereby directed to attend the National Planning Conference on the School Building Program this coming February 6-10 at Subic Bay and Convention Center
2. All expenses to be incurred in attending the said conference shall be charged to local funds subject to the usual accounting and auditing procedures. This memorandum shall serve at the same time your authority to travel.
3. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this memorandum is desired.





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**OLGA C. ALONSABE, PhD., CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

CONFERENCE

