



Republic of the Philippines

Department of Education

REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

25 January 2023

DIVISION MEMORANDUM

No. 039, s. 2022

ORGANIZATION OF SCHOOL SPORTS CLUB

To: **OIC-Asst. Schools Division Superintendent**
Chief Education Supervisors, SGOD and CID
Education Program Supervisor - TAP
Project Development Officer I
All Public Elementary School Heads
All Public Secondary School Heads
All Others Concerned
This Division

1. Pursuant to Article XIV, Section 19 of the 1987 Philippine Constitution, the State shall promote physical education and encourage sports programs, league competitions, and amateur sports, including training for international competitions, to foster self-discipline, teamwork, and excellence for the development of a healthy and alert citizenry.
2. In connection with this, the Schools are hereby encouraged to facilitate the organization of Sports Clubs to strengthen the school sports program and enhance the competitive skills of potential athletes in the division.
3. This aims to: a. provide a healthy sporting habit among the students and learn teamwork at work, b. infuse discipline, and instil the value system in one individual, c. develop student-athletes who excel in the various athletic events and, d. give them wide exposure of what are happening around them with respect to their clubs making them participate in local and national sports tournaments.
4. List of members and officers of the organized sports clubs shall be submitted to the Division Office through the Youth Formation Coordinator of the School Governance and Operations Division (SGOD).
5. Moreover, this activity shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions

SGOD/EVM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

6. For dissemination, guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

YFD Sports Club

SGOD/EVM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

FORM 1: SCHOOL SPORTS CLUB REGISTRATION FORM

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

A. Basic Information			
Name of School		School ID	
Address			
Email address (if any)		Telephone No.	
Website URL (if any)			
B. School Profile			

SGOD/EVM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

C. Sports Club	
C.1 Mandatory Sports <i>At least three mandatory sports; however you may establish any preferred sports club. Add rows if necessary.</i>	
1.	
2.	
3.	
4.	
5.	
6.	
C.2 Preferred Sports <i>Add rows if necessary.</i>	
1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Checked by:

Sports Club Coordinator

Principal/Officer-in-Charge

Reviewed by:

Recommending Approval:

Youth Formation Coordinator

CES, SGOD

Approved by:

OIC-Assistant Schools Division Superintendent

This form is not valid if not signed.

Required Attached Document: Accomplished Form 2. School Sports Club Attachment Form

SGOD/EVM





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

FORM 2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.
DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

Sport's Club Name		
Established Date		
Sports Club Facilitator/s		
Position	Name	Grade Level
President		
Vice-President		
Secretary		
Treasurer		
Auditor		
Public Information Officer		
Protocol Officer		

Members' Name	Grade Level
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

II. PROGRAMMING

Put the preferred time schedule. Add rows and columns if necessary.

Time	Sports Club	Mon	Tues	Wed	Thurs	Fri	Sat
Example							
3:00PM-4:00PM	Arnis Sports Club		/				
4:00PM-5:00PM	Chess Sports Club			/			

SGOD/EVM





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

IV. SPORTS ACTIVITIES, PROGRAMS AND/OR PROJECTS

Give at least (3) three recent activities, programs, projects or any other initiatives implemented related to sports.

Add rows if necessary.

Activities/Programs/Projects	Date of Implementation
1.	
2.	
3.	

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Sports Club Coordinator

Checked by:

Principal/Officer-in-Charge

Reviewed by:

Youth Formation Coordinator

Recommending Approval:

CES, SGOD

Approved by:

OIC-Assistant Schools Division Superintendent

SGOD/EVM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Date: _____

P A R E N T A L C O N S E N T

I/We hereby willingly and voluntarily give consent the participation of my/our son/daughter _____ in the School Sports Club.

I have considered the benefits that my son or daughter will derive from his/her participation in this club/activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepEd employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

Signature of Father

Signature of Mother

Name of Father

Name of Mother

Signature of Guardian over Printed name

(Relationship with the Athlete)

Verified by :

Teacher-Adviser/School Head/Registrar

Remarks: _____

Note:

If No Parent/s, submit Affidavit of Guardianship duly verified by the coach and teacher.

SGOD/EVM



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph