



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

03 Feb 2023

DIVISION MEMORANDUM
No. 060, s. 2023

**DESIGNATION OF ARD DE GRACIA AS THE NEW CONCURRENT
SCHOOLS DIVISION SUPERINTENDENT**

To: **Asst. Schools Division Superintendent**
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Section Heads
All Public & Private Elementary & Secondary School Heads
All Others Concerned
This Division

1. In reference to the Memorandum received from Usec. Gloria Jumamil-Mercado of the Office of the Undersecretary for Human Resource and Organizational Development, National Educators Academy of the Philippines, and Teacher Education Council Secretariat, the field is hereby informed of the *designation as Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-SDS)*, this Division, of **Dr. Victor G. De Gracia, Jr.**, effective **January 27, 2023**. Attached herewith is the copy of the said Memorandum.
2. The designation bears the authority to assume the powers, duties, and responsibilities of a Schools Division Superintendent. The designation authorizes ARD De Gracia to sign communications and approve appointments delegated to the Schools Division Superintendent under Department Orders No. 29, s. 1975, No. 1, s. 2003, No. 66, s. 2008, No. 41, s. 2009, and No. 67, s. 2016, as revised.
3. Accordingly, all official documents/communications requiring his signature or addressed to him shall be as indicated below:

VICTOR G. DE GRACIA, JR., PhD, CESO V
Assistant Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

OSDS/fml



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 855-0113
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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4. This Office reiterates its observance of the Equal Opportunity Principle (EOP) in all steps being undertaken in its daily operations. Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. Immediate dissemination and compliance of this Memorandum is enjoined.

DIONESIO L. LIWAGON, JR.
OIC, Asst. Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

APPOINTMENT

COMMUNICATIONS

OSDS/fml



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND
TEACHER EDUCATION COUNCIL SECRETARIAT

MEMORANDUM

To : **VICTOR G. DE GRACIA, JR.**
Assistant Regional Director
Thru the Regional Director
DepEd Region X
Masterson Avenue, Zone 1, Upper Bulalang
Cagayan de Oro City

Subject: Designation Order

Date : January 23, 2023

In the exigency of service, you are hereby designated as Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-SDS) in the Schools Division Office of El Salvador City, in concurrent capacity, effective 27 January 2023 and until a Schools Division Superintendent has been appointed, or unless sooner revoked.

This designation bears the authority to assume the powers, duties, and responsibilities of a Schools Division Superintendent. Thus, you are authorized to sign communications and approve appointments delegated to the Schools Division Superintendent under Department Orders No. 29, s. 1975, No. 1, s. 2003, No. 66, s. 2008, No. 41, s. 2009, and No. 67, s. 2016, as revised.

You shall sign official correspondence as follows:

VICTOR G. DE GRACIA, JR.
Assistant Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

Please be guided accordingly.

By the Authority of the Secretary:


GLORIA JUMAMIL-MERCADO
Undersecretary



Republic of the Philippines
Department of Education
OPERATIONS

January 23, 2023

ARTURO B. BAYOCOT

Regional Director
DepEd Region X
Masterson Avenue, Zone 1, Upper Bulalang
Cagayan de Oro City

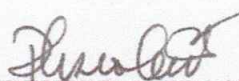
Dear **Director Bayocot**:

Please be advised of the Order signed by Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, National Educators Academy of the Philippines, and Teacher Education Council Secretariat, for the designation order of **Dr. VICTOR G. DE GRACIA, JR.**, Assistant Regional Director, as Officer-In-Charge of the Office of the Schools Division Superintendent (OIC-SDS) in the Schools Division Office of El Salvador City, in concurrent capacity, effective 27 January 2023 and until a Schools Division Superintendent has been appointed, or unless sooner revoked.

A report on his first day of service in his new assignment should be submitted to this Office.

Please be guided accordingly.

Very truly yours,


Atty. REVSEE A. ESCOBEDO
Undersecretary

Third Level Files/2023 Movements