



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

February 27, 2023

DIVISION MEMORANDUM
No. 103, s. 2023

**ATTENDANCE TO THE CAPACITY BUILDING AND TRAINING ROLLOUT
ON PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)**

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
All Other Division Personnel
This Division


1. Pursuant to **Regional Memorandum No. 109 s. 2023** re **Final Dates of the Capacity Building and Training Rollout on Program Management Information System (PMIS)**, this Office hereby inform the concerned personnel found in the enclosure to attend the mentioned training above on March 15-16, 2023, from 8:00 AM-5:00 PM
2. Further, the concerned personnel are advised to bring laptop, extension wires and internet connectivity devices on the said training. The venue shall be announced separately, and this memorandum shall serve as the participants' official authority to travel.
3. All expenses to be incurred in the attendance of the mentioned training above shall be charged to the Division MOOE subject to the usual and existing accounting and auditing procedures.





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4. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
5. Immediate and wide dissemination of this memorandum is desired.


VICTOR G. DE GRACIA JR., PhD, CESO V
Assistant Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

PROGRAMS





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Enclosure 1. List of Participants for the PMIS Training

1. Kevin B. Asequia, Planning Officer
2. Jenice Mae N. Lolo, M&E, EPS II
3. Stephanie A. Saligumba, Division Budget Officer
4. Maricel B. Jangao, Division Accountant
5. John Franklin Dresser, CID PMIS In-Charge
6. Rodrigo N. Valmoria, Jr, BAC Secretariat, OSDS PMIS In-Charge
7. Genevieve E. Lusterio, BAC Member
8. Alan T. Saculingan, Division Supply Officer
9. Kenneth Angel B. Guillena, HRMO Personnel
10. Sherrie R. Dungog, ITO

