



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

28 Feb 2023

DIVISION MEMORANDUM
No. 117, s. 2023

**ANNOUNCEMENT OF CAREER OPPORTUNITY:
EDUCATION PROGRAM SPECIALIST II (SGOD)**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This Office would like to inform all interested applicants for Education Program Specialist II (SGOD), that the deadline for submission of applications is extended until **March 21, 2023, 5:00 PM**.
2. The Human Resource Merit Promotion and Selection Board (HRMPSB) shall be composed of the following employees:

Role	Main	Alternate
Chairperson	Dionesio L. Liwagon, Jr.	Ninian A. Alcasid
Members	Rolly B. Labis	Karen Rose A. Serrania
	Jeffrey M. Martinez	Rhea C. Batutay
	<i>No assigned regular Member</i>	<i>No assigned alternate Member</i>
	Helen S. Palasan	Melanie M. Ligutom
Secretariat	Randy Rhys U. Capistrano	Ricca Stephanie E. Oco

3. This is the updated target schedule for this ranking:

Schedule	Activity/Output	In-Charge
Until March 21, 2023, 5:00PM	Submission of Application Documents	Applicants and HRMPSB Secretariat
March 23, 2023	Initial Evaluation	AO V, or personnel assigned to conduct Initial Evaluation
March 24, 2023	Posting of Selection Line-Up	AO V, or personnel assigned to conduct SLU & HRMPSB





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		Secretariat
April 4 – 6, 2023	Background Investigation	HRMPSB Secretariat
April 7, 2023	Interview and Final Deliberation	HRMPSB & Applicants
April 7, 2023	Submission of Comparative Assessment Report w/ attachments	HRMPSB

- This Office shall observe the Equal Employment Opportunity Principle (EEOP) in all steps to be undertaken for this ranking. Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
- Immediate dissemination of this Memorandum to all concerned is enjoined.

VICTOR G. DE GRACIA, JR., PhD, CESO V
Assistant Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING RECRUITMENT SELECTION

