



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

02 Mar 2023

DIVISION MEMORANDUM
No. 124, s. 2023

**ANNOUNCEMENT OF CAREER OPPORTUNITY:
TEACHER II (SENIOR HIGH SCHOOL)**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This Office calls for the submission of Applications for Teacher II position in Senior High School, until **March 24, 2023, 5:00 PM.**

2. The ranking shall abide with the following guidelines:

Item	Reference
Qualification Standards	DepEd Order No. 3, s. 2016 and DepEd Order No. 51, s. 2017
Evaluation Criteria and Computation of Points	DepEd Order No. 3, s. 2016
Procedures	DepEd Order No. 66, s. 2017

3. The following qualification standards shall be considered:

Required Competencies

- Technical Competencies:* Teaching Ability, Classroom Management and School Fit
- Core Behavioral Competencies:* Self-Management, Professionalism & Ethics, Results Focus, Teamwork, Service Orientation and Innovation;
- Core Skills:* Oral Communication, Written Communication and Computer/ICT Skills



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 855-0113
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Prescribed Qualifications

VACANT POSITION		QUALIFICATION STANDARDS			
		EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
Teacher II	ACADEMIC	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	None Required	None Required	<p>Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring</p> <p>Applicants for a contractual position: None required</p> <p>Practitioners (part-time only): None required</p>
	TVL	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC*II + TMC** I Appropriate to the specialization * NC - National Certificate **TMC- Trainer's Methodology Certificate	6 months of relevant teaching or 6 months of industry work experience	<p>Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring</p> <p>Applicants for a contractual position: None required</p> <p>Practitioners (part-time only): None required</p>





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4. All interested applicants shall scan the required documents which shall then be saved in one (1) PDF file (*following the same order as enumerated below*). Filename of which shall be 2023-SHS-TCH2_Full Name (e.g. 2023-SHS-TCH2_Juana D. Cruz). **The PDF file must be sent to recruitment.elsalvadorcity@deped.gov.ph and the hard copy of the documents must be submitted to the Division Office (Attn: Personnel Unit) on or before the deadline.**
- a. Letter of intent addressed to the Schools Division Superintendent
 - b. Checklist of Requirements (enclosed herewith) with Omnibus Sworn Statement and Certification/Waiver pursuant to Data Privacy Act at the bottom
 - c. Duly accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) with work experience sheet
 - d. Photocopy of Certificate of Eligibility/Report of Rating OR Photocopy of valid and updated PRC License/ID
 - e. Photocopy of scholastic/academic record, e.g. Transcript of Records (TOR), including graduate/post-graduate, if applicable
 - f. Duly signed Service Record
 - g. Photocopy of Certificates of Training if applicable
 - h. Photocopy of the Performance Ratings covering performance in the last three (3) rating periods prior to the assessment, if applicable
 - i. Checklist of Requirements (enclosed herewith) with Omnibus Sworn Statement and Certification/Waiver pursuant to Data Privacy Act at the bottom
 - j. Photocopy of Latest Appointment, if applicable
 - k. All available and eligible pertinent documents as stipulated in DepEd Order No. 3, s.2016 (proof of Outstanding Accomplishments, GWA Certification and LET Rating).
5. Only applicants who are included in the Selection Line-Up, as reflected in the Division Website: www.depedelsalvadorcity.net (Just click: Career Opportunities → Selection Line-Up), will further undergo the selection process.
6. This office shall issue another memorandum relative to the composition of the Human Resource Merit Promotion and Selection Board (HRMPSB) and the target schedule for this ranking.






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7. This Office shall observe the Equal Employment Opportunity Principle (EEOP) in all steps to be undertaken for this ranking. Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

8. Immediate dissemination of this Memorandum to all concerned is enjoined.


VICTOR G. DE GRACIA, JR., PhD, CESO V
Assistant Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING RECRUITMENT SELECTION

