



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

April 12, 2023

DIVISION MEMORANDUM
No. 177, s. 2023

**VIRTUAL ORIENTATION ON THE ACCOMPLISHMENT OF THE
NATIONAL SCHOOL BUILDING INVENTORY REPORT FOR SY 2022-2023**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Planning Officer III
SEPS, SMME
Division Accountant III
Division Supply Officer
Division Physical Facilities Coordinator
Elementary and Secondary School ICT & Supply Coordinators
Elementary & Secondary School Heads

This Division

1. Pursuant to Memorandum **OUA-OUT-031523-004** re **Guidelines in the Conduct of the National School Building Inventory (NSBI) for SY 2022-2023**, dated March 15, 2023, the field is hereby informed to attend the virtual orientation on the accomplishment of the National School Building Inventory Report for SY 2022-2023 via MS Teams through <https://tinyurl.com/mw72ay3u> on April 19, 2023 from 1:00 PM-5:00 PM
2. Further, to ensure the full attendance of the said virtual meeting, participants with no internet connection at school may proceed to another school, in the conference room of the Division Office, or anywhere within the Division where internet connection is available and accessible for the purpose of joining the activity mentioned above within the prescribed time frame only.





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

3. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

4. Immediate and wide dissemination of this memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL
INVENTORY

Planning Unit



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph