



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

19 Apr 2023

DIVISION MEMORANDUM
No. 194, s. 2023

**RECONSTITUTION OF DIVISION COMMITTEES ON
PERFORMANCE MANAGEMENT**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This is to inform the field that effective April 19, 2023, the composition of this Division's Performance Management Team (PMT) shall be as follows:

Role	Name of Employee	Function
Chairperson	Conniebel C. Nistal	➤ Lead the PMT and coordinate with other offices involved in the performance management such as the Planning Office and Human Resource Development Division
Members	Kevin B. Asequia	➤ Ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Offices/Units is rationalized
	Maricel B. Jangao	➤ Recommend approval of the office performance commitment and rating to the Head of Agency
	Jeffrey M. Martinez	
	Lina C. Bejiga	➤ Adopt and implement its own in internal rules, procedures and strategies in carrying out the responsibilities assigned
	Ninian Alcasid	
	Rebecca B. Namoc	
Rolly B. Labis		





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Observer		➤ Attend PMT sessions, observe the process and take note both what went well and did not; Furnish secretariat a copy of the report
Secretariat		➤ Set consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form

2. Issues relating to the implementation of the RPMS shall be addressed to and acted on by the Grievance Committee below.

Role	Name of Employee
Chairperson	Randolph B. Tortola
Members	Conniebel C. Nistal
	Felanie Marie A. Lim
	Jeffrey M. Martinez
	Maricel B. Jangao
	Lina C. Bejiga
	Karen Rose A. Serrania

3. All schools are also requested to furnish this Office a copy of the following documents via email. DepEd email address for the Division PMT and Grievance Committee shall be created by the IT Officer for this purpose.
- Office Order/Memorandum issued by the school relative to the composition of the School Committees on Performance
 - Minutes of meetings
4. For information, guidance and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

COMMITTEES PERFORMANCE

