**APPLICATION FOR PERMIT TO STUDY**

April 12, 2023

RANDOLPH B. TORTOLA

Schools Division Superintendent

Department of Education – Division of El Salvador City

Poblacion, El Salvador City

Thru: KAREN ROSE A. SERRANIA

Senior Education Program Specialist-HRTD

Sir:

I have the honor to enroll my (masters, **doctoral**) studies on my own expense with the following information and academic specifications:

Official Station: Cogon National High School

Educational Qualification: Bachelor of Arts Major in English

Master of Arts in Education Major in Teaching English Communication Arts

Basic Salary: P 20,754.00

**Graduate Studies to be undertaken:**

|  |  |
| --- | --- |
| Course | PhD in Language Studies |
| Institution | MSU-Iligan Institute of Technology |
| Academic Year | 2020-2021 |

**Indicative Schedule:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Day** | **Time** | **Subjects** | **No. of Units** |
| **Saturday** | 8:00-12:00 | Methods of Research | 3 |
| **Saturday** | 1:00-4:00 | Introduction to the Study of Language | 3 |
| **Saturday** | 4:00-7:00 | Comparative Literature | 3 |

I hereby certify that no funds from this institution will be incurred for this graduate studies and my classes will not compromise my duties and functions in my work station. Further, I am conforming to the guidelines and provision set forth under General Circular No. 17, s. 1960.

Very Respectfully Yours, Recommending Approval:

**JURICA ETHEL L. ESTRADA MARIVIC S. TORRES**

Project Development Officer I Principal I

Approved:

**RANDOLPH B. TORTOLA**

Schools Division Superintendent