



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

June 14, 2023

DIVISION MEMORANDUM  
No. 274, s. 2023

**CONDUCT OF THE NATIONAL LEARNING CAMP  
ASSESSMENT (NLCA)**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Curriculum and Teaching Division (CTD)  
Schools Governance and Operations Division (SGOD)  
Public Secondary Schools  
All Others Concerned

1. Relative to the Conduct of the National Learning Camp Assessment (NLCA) for Grade 7 and 8 public school learners on June 21 to July 7, 2023, this Office hereby directs the School Heads of the Public Secondary and Integrated School to attend the orientation on the above-mentioned examination on **June 19, 2023, 1:00-4:00pm** at the 2<sup>nd</sup> floor, Diamond Building, El Salvador City Division.
2. This activity aims to discuss the guidelines on test administration, including the roles and responsibilities of the field-testing personnel, and the technical specifications of the computer-based examination.
3. All School Public Secondary School Heads of the identified school is hereby directed to prepare the actual Grade 7 and 8 enrolment list for the scheduling of the examination.
4. Further, this Memorandum shall serve as the **Authority to Travel** of the participants to the orientation and the actual conduct of the examinations.



Address: Zone 3, Poblacion, El Salvador City  
Telephone No: (088) 555-0475  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
Email Address: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

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5. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination based on age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
  
6. Immediate and wide dissemination of this Memorandum is desired.

  
**RANDOLPH B. TORTOLA**   
Schools Division Superintendent  


To be indicated in the Perpetual Index  
under the following subjects:

NLCA 2023



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*Enclosure: List of participating Schools*

**A. Public Secondary Schools:**

- Cogon National High School
- El Salvador City National High School
- Himaya National High School
- Hinigdaan National High School
- Molugan National High School
- Sambulawan National High School
- Sinaloc National High School
- San Francisco de Asis National High School

**B. Integrated School**

- Kalabaylabay Integrated School





Republic of the Philippines

**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

**MEMORANDUM**

**DM-OUCT-2023-\_\_\_\_\_**

**TO :** REGIONAL DIRECTORS

**ATTENTION :** SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL AND DIVISION TESTING COORDINATORS  
REGIONAL AND DIVISION INFORMATION TECHNOLOGY OFFICERS

**FROM :** GINA O. GONONG  
Undersecretary for Curriculum and Teaching

**SUBJECT :** CONDUCT OF THE NATIONAL LEARNING CAMP ASSESSMENT (NLCA)

**DATE :** June 9, 2023

The Bureau of Education Assessment (BEA) shall conduct the National Learning Camp Assessment (NLCA), which is an online computer-based assessment for Grades 7 and 8 public school learners. The assessment tool is designed to identify the effectiveness of the NLCA intervention on the learning proficiencies of participating learners before and after attending the learning camp.

In preparation for the conduct of the NLCA, two (2) virtual meetings will be held. Refer to the details below.

| <b>Activity</b>                     | <b>Date and Time</b>                  | <b>Topic</b>  | <b>Meeting Link</b>                                     |
|-------------------------------------|---------------------------------------|---|---|
| <b>Preliminary Meeting</b>          | June 13, 2023<br>10:00 AM to 12:00 NN | Requirements, Technical Specifications, and Schedule of Test Administration | <a href="http://bitly.ws/GodB">http://bitly.ws/GodB</a> |
| <b>National Virtual Orientation</b> | June 14, 2023<br>9:00 AM to 12:00 NN  | Test Administration Guidelines  |   |



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### OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

On the other hand, the table below shows the requirements and technical specifications for the successful conduct of the NLCA.

| Requirement                      | Technical Specification  |
|----------------------------------|--|
| 1. Testing centers               | <ul style="list-style-type: none"><li>a. With computer laboratories that can accommodate <b>40</b> learners per room</li><li>b. With an uninterrupted power supply, preferably with a standby power generator</li><li>c. With <b>40</b> functional desktops/laptops, preferably with additional <b>five (5)</b> computer units that will serve as buffer</li><li>d. With <b>two (2)</b> adjacent testing rooms in case that the capacity of computer laboratories could not accommodate the required number of computer units and learners</li></ul> |
| 2. Desktop/Laptop computer units | <ul style="list-style-type: none"><li>a. With keyboard and mouse</li><li>b. With at least <b>two (2)</b> GB in RAM, 30 GB hard disk, an Intel three (3) processor or its equivalent</li><li>c. With internet ready; anti-virus program, and Windows auto-update are disabled</li><li>d. With installed Safe Exam Browser (SEB)</li><li>e. With Windows 8 or 10 Operating System</li></ul> <p>Note:<br/><i>The SEB installer will be provided by BEA.</i></p>   |

Based on the requirements and technical specifications, all Regional Testing Coordinators are requested to provide on June 16, 2023 the accomplished list of testing centers in the attached template and upload the file through this link, <http://bitly.ws/GocT>.

For more information, contact Bureau of Education Assessment-Education Assessment Division (BEA-EAD) at (02) 863-12589 or through its email address [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).

Immediate dissemination of this memorandum is highly desired.



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*Copy Furnished:* **ATTY. REVSEE A. ESCOBEDO**, Undersecretary for Operations