



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

June 14, 2023

DIVISION MEMORANDUM
No. 283, s. 2023

**ADDENDUM TO DM NO.274, S. 2023 RE: CONDUCT OF THE
NATIONAL LEARNING CAMP ASSESSMENT (NLCA)**

To: Assistant Schools Division Superintendent
Division Chiefs
Curriculum and Teaching Division (CTD)
Schools Governance and Operations Division (SGOD)
Public Secondary Schools
All Others Concerned

1. In addition to the Division Memorandum No. 274, s. 2023 *Re: Conduct of the National Learning Camp Assessment (NLCA)*, this Office hereby announces the following:
 - a. the computer-based pretest shall run from **June 29 to July 7, 2023**;
 - b. the schools in coordination with the Division ITO shall conduct a “test run” on June 26, 2023 to ensure a smooth conduct of the examination;
 - c. the schools shall ensure that the learners are assigned with a Microsoft 365 email account; and
 - d. the assigned school shall provide Test Administrators with the following requirements:
 - i. at least Teacher 1 to Master Teacher from the SDO,
 - ii. must be external from the school or must not be the teachers of the participating learners, and
 - iii. computer-literate and has a strong IT Background.
2. Further, this Memorandum shall serve as the **Authority to Travel** of the Testing Staff, Monitoring Team, School Heads, and Room Examiners.





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3. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination based on age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA 
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

NLCA 2023





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Enclosure: Pretest Administration Details

NAME OF SCHOOL	PRE-TEST SCHEDULE	NO. OF TEST ADMINISTRATOR/S	SCHOOL TO PROVIDE TEST ADMINISTRATOR
1. Molugan NHS	June 29-30, July 3-4, 2023 (4days)	4	Cogon NHS
2. El Salvador City NHS	June 29-30, July 3-4, 2023 (4days)	4	Molugan NHS
3. Cogon NHS	June 29-30, July 3-4, 2023 (4days)	4	El Salvador City NHS
4. Kalabaylabay IS	June 29-30, 2023 (2days)	2	Sinaloc NHS
5. Sinaloc NHS	June 29-30, 2023 (2days)	2	Kalabaylabay IS

**Note: In assigning teachers as TEST ADMINISTRATORS, you may adjust the number based on the availability of the qualified teachers in your school, however, please see to it that the assigned Test Administrator/s should report to the assigned station during the conduct of the pretest.*



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