



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

26 June 2023

DIVISION MEMORANDUM
No. 288, s. 2023

CONDUCT OF SENIOR HIGH SCHOOL (SHS) CAREER COACHING AND MENTORING FOR COMPLETERS OF ALTERNATIVE LEARNING SYSTEM (ALS) JUNIOR HIGH SCHOOL (JHS)

To: JOHN FRANKLIN DRESSER, EPSvr/ Designated ALS Focal Person
JOHNELL FRANCIS S. VACALARES, EPS-II for ALS
ROMEL C. ABANG, T-III/Cluster 1-ALS Coordinator
RAYMUND U. TOMARONG- Teacher I/Cluster 2- ALS Coordinator
JESSICA C. MICABALO, MT-I, Molugan National High School
MARILOU Y. DESCALLAR, Guidance Counselor II
ALS Teachers
All Others Concerned
This Division

1. Relative to DepEd Order 13, s. 2019, Policy Guidelines on the Implementation of Enhanced Alternative Learning System 2.0, this Office will conduct **Senior High School Career Coaching and Mentoring for Completers of Alternative Learning System (ALS) Junior High School**, on July 1, 2023, at Molugan National High School.
2. This activity aims to achieve the following objectives:
 - a. Orient the completers of ALS-JHS to gain better understanding of the SHS tracks and strands; and
 - b. guide the completers of ALS-JHS on choosing appropriate SHS tracks and strands.
3. Everyone is directed to observe public health and safety protocols.
3. Further, this memorandum also serves as **Official Authority to Travel** for all identified participants.
4. The participants shall be entitled to service credits in accordance with DepEd Order No. 52 s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits for Teachers". However, non-teaching personnel shall be given Compensatory Time-Credit (CTC) per Civil Service Commission (CSC) and Department of Budget



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specific attention on Section 5.

5. Expenses to be incurred in this activity shall be charged to ALS Program Support Funds, subject to the usual accounting and auditing rules and regulations.
6. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. For guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Atch: As Stated
To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM

CTD/ jfd



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